

PUNJABI UNIVERSITY PATIALA
(Established Under Punjab Act No. 35 of 1961)

E-Tender Notice

E-Tenders on item rate basis through electronic tendering process are invited by the undersigned from the Manufacturers/Suppliers/ Dealers (Registered Firms) etc for the Purchase of All in One Computer, Printer, UPS, Photocopier etc. fulfilling the eligibility criteria mentioned herein which shall be uploaded & received on www.tenderwizard.com/PUNJAB

1. Last date and Time for receipt of Tender online : Date 04-03-2019 05:00 PM
2. Time and date of opening Technical bid : Date 05-03-2019 10:30 AM
3. Time and date of opening Financial bid : Date 05-03-2019 04:00 PM

Sr.No	Name of work	Earnest Money	Tender Fees	Bid processing fee.	Time Period
1.	Supply of All in One Desktop (Lenovo/HP/Dell), Printer, UPS 600VA and Photocopier Machines etc. for Punjabi University Patiala.	60,000/-	1000/-	2360/-	25-03-2019

Aspiring Tenderer who has not obtained the User ID and password for participating in e-tendering may obtain the same by registering in the e-procurement portal www.tenderwizard.com/PUNJAB. The Tenderers once registered can participate in any of the department tenders. For any clarification contact 9257209340, 0172-5035985, 8146699866 or E-mail : etenderhelpdeskpb@gmail.com, pavitar.s@tenderwizard.com

All other details can be seen in the bidding document.

Terms and conditions:

1. Earnest Money and Tender form fees separately of required value shall be submitted in shape of DD of any Nationalised Bank payable in favour of The **Registrar**, Punjabi University Patiala. Tender fee, Earnest money must be reached on or before date 05-03-2019 till 10:00 AM in the office of the Director, Planning and Monitoring. Tender will be open in Office of Director University Computer Centre.
2. Tender Processing fee should be paid through e- payment (Internet Payment Gateway (Debit & Credit), Net banking & National Electronic Funds Transfer/OTC only).
3. Bid Security and Tender Processing fees should be deposited before opening the tender.
4. The Tender documents shall be uploaded in 2 folders.
 - (i) **Folder-A:** Shall contain pre qualification documents such as Registration, GST No., PAN No. Turn Over, Income Tax Return and Black list Self certificate etc uploaded on website.
 - (ii) **Folder-B:** shall contain financial bid on the prescribed form.
5. In case earnest money of the required value is not deposited, the bids will not be considered and rejected straightaway.
6. The folder-A shall be opened only of those suppliers/Tenderers whose earnest money is found to be in order.
7. The folder -B: shall be opened only of those Suppliers/Tenderers whose technically bid is found fit.
8. Corrigendum /Addendum/Corrections, if any will be published in the web site only. Firm shall to continue to check the website.

PRE-QUALIFICATION REQUIREMENTS:-

1. Manufacturers/Suppliers/ Dealers (Registered Firms) for Supply of Computer/Printer/ UPS etc. can only participate.
2. The Supplier/Firm shall submit a copy of PAN No., GST No.
3. The Supplier/firms shall submit copies of income tax return and Turn Over for the last 2 years.
4. The Supplier/firms shall also submit Self certification that they have not been debarred/blacklisted by any Govt./ Semi Govt. Organization or any Corporation at any stage.

Other Terms and Conditions:-

1. University Reserves the right to make inspection of the material received from the tenderers/ suppliers.
2. Prices should be inclusive of all taxes and levies in INR, FOR Punjabi University Patiala.
3. All items to be supplied must be branded and shall be amply supported onsite directly by OEM. All RMA, shall be in name of Punjabi University, Patiala.
4. The Equipment is to be made available/ installed within two weeks from date of placing confirmed Purchase Order along with all the bills.
5. After the acceptance of tender and placing of order, the time limit for supply of all the material would be as per university needs up to 25-03-2019.
6. If there is holiday on the receipt/opening day of the tender, the tender shall be received / opened on the next working day. at the same time in the office of Director, Planning & Monitoring at Punjabi University Patiala.
7. The Director, Planning & Monitoring reserves the right to reject the tender without assigning any reason before/after opening of the tenders and the tenderers shall have no right or any claim what so ever for the same on this account.
8. The order for quantity of different items can be increased or decreased. The Suppliers/ Tenderers shall have no right or any claim what so ever for the same on this account.
9. The rate quoted by the Supplier/Tenderer shall not be inclusive of i.e. GST it will be paid etc. other taxes levied by Central Govt. or State Govt. Authority including their variations as notified by the Concerned Authority from time to time and also of all the new taxes and levies that may be imposed.
10. The Supplier/ Tenderer shall comply with the proper by- Laws and legal order of the local body or authority under the jurisdiction of which the supply is executed and pay all fees and charges for which he may be liable. Nothing extra shall be payable by the University on this account.
11. The quoted rates shall be valid for full time limit.
12. Firm will supply the material on quoted Rates which include F.O.R., Loading, Unloading, stacking and inclusive of all taxes. Nothing Extra should be paid except GST.
13. An agreement will have to be signed with the Director, Planning & Monitoring, Punjabi University, Patiala within 2 days of issue of supply order.
14. In case of failure of supply of material as per ordered specification, the University reserve the right to reject the supply order imposition of penalty for it security deposited by firm/supplier.
15. In case of any dispute, the jurisdiction will be Patiala (Punjab) only.
16. In case of any clarification regarding tender contact Phone No. 0175-3046344, 3046341.


Director,
Planning & Monitoring,
Punjabi University, Patiala.

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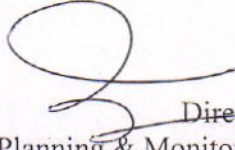
SHORT TERM NOTICE INVITING E-TENDER

<i>Sr.No</i>	<i>Name of work</i>	<i>Earnest Money</i>	<i>Tender Fees</i>	<i>Bid processing fee.</i>	<i>Time Period</i>
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Availability of bidding document : dated 22-02-2019 05:00 P.M.

Bids can be submitted online only at www.tenderwizard.com/PUNJAB

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