



# HANDBOOK OF INFORMATION 2023-2024



## **YADAVINDRA DEPARTMENT OF ENGINEERING**

**(Department of Punjabi University, Patiala)**

**PUNJABI UNIVERSITY, GURU KASHI CAMPUS,  
DAMDAMA SAHIB, TALWANDI SABO,  
DISTT. BATHINDA, PUNJAB**

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## **COURSES AT**

**YADAVINDRA DEPARTMENT OF ENGINEERING  
PUNJABI UNIVERSITY, GURU KASHI CAMPUS  
DAMDAMA SAHIB  
(TALWANDI SABO)**

### **B.Tech. (Bachelor of Technology)**

**in**

- 1. Computer Science & Engineering (CSE)**
- 2. Electronics & Communication Engineering (ECE)**
- 3. Mechanical Engineering (ME)**
- 4. Electronics & Computer Engineering (ECM)**

**M.Tech. Master of Technology (ECE/ME/CSE)  
(Regular & Part Time)**

**M.C.A. Master of Computer Applications**

**M.Sc. in Information Technology**

**P.G.D.C.A. Post Graduate Diploma in Computer  
Applications**

**B.C.A. Bachelors in Computer Applications**

**Diploma in**

- 1. Electronic and Communication Engineering**
- 2. Mechanical Engineering**
- 3. Computer Science and Engineering**

**Diploma in Computer Application**

# **Certificate Courses in**

**(a) Computer Hardware Fundamentals**

**(b) Electronics Circuits Fabrication and Testing**

**(c) Welder**

**(d) Turner**

**(e) Fire & Industrial Safety Management**

**(f) Web Designing**

**(g) Computer Basics and Office Automation**

***Notwithstanding the information provided in this Handbook of Information, the Vice-Chancellor will have the right, in consultation with the Standing Committee of Academic Council, to delete, change or make additions to any of the provisions contained in it.***

***If there is any dispute/ambiguity, the decision of the Vice-Chancellor will prevail.***

***All disputes arising from this document or connected therewith are subject to the territorial jurisdiction of Courts situated at Patiala only and to the exclusion of all other Courts.***

***Important Note: Ragging in any form is not allowed. As per order of the Hon'ble Court' "if any incident of ragging comes to the notice of authority, the concerned student shall be given liberty to explain and if explanation is not satisfactory, the authority would expel him from the institution".***

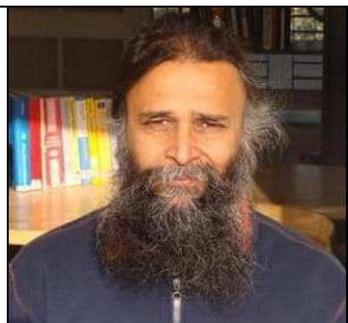
***As per Punjab Government Notification No. 3/7/2010 training(3)/1007 Chandigarh dated 10-03-2010***

- \* The candidates seeking admission to any course at Punjabi University, Patiala are not required to submit any type of affidavit (unless it is legally required), self-declaration can be furnished.***
- \* In place of attested copies of various certificates, candidate can submit self-attested copies of various documents along with admission form.***

***Note: Information in the handbook is subject to change / modification as per the rules / guidelines received from time to time from the competent bodies/ authorities.***

## Vice Chancellor's Message

### Welcome to Punjabi University



**Prof. (Dr.) Arvind  
Vice Chancellor**

*Punjabi University, Patiala, a premier institution of higher learning, was established on April 30, 1962 with the mandate of promoting Punjabi Language, Literature and Culture. Since its inception, the University has not only made significant contributions towards fulfillment of its mandate but has also emerged as a key institution for imparting quality education and pursuing state-of-the-art research in the fields of Life Sciences, Physical Sciences, Medicine, Engineering and Technology, Business Studies, Law, Social Sciences, Languages, Education, Information Sciences, Literature, Arts and Culture. The University caters to the educational needs of a vast number of students including international*

*students and especially students of the rural Malwa region of Punjab, through its 65 teaching and research departments/centres, 272 affiliated colleges, 14 constituent colleges, 5 neighborhood campuses and 4 regional centers. Quality education is a defining feature of the University and it is a matter of great pride that NAAC has awarded 'Five Star' grade to the University in the first cycle (2002-07) and subsequently 'A' grade in the second (2008-13) and third (2016-23) cycles. The University is amongst the top 100 universities in India as evidenced by its performance in two University Ranking Surveys. In the Education World India Government University Rankings 2020-21, Punjabi University, Patiala secured the 18th position (1st position among the universities located in Punjab) and the 64<sup>th</sup> rank in the MHRD's NIRF Survey 2020. The University is an outstanding performer in the arena of sports and has won the prestigious Maulana Abul Kalam Azad (MAKA) Trophy 10 times.*

*The University has very talented, experienced and student-friendly faculty, and the best of infrastructure in each department including Smart Classrooms. The University regularly revises its curriculum and introduces new courses in tune with changing societal needs. The University promotes learner-centric teaching pedagogy by combining the traditional methods of teaching with online learning modes. The University has signed a number of MoUs with reputed foreign Universities which provide opportunities to its students to visit abroad. Punjabi University, Patiala has state-of-the-art centralized infrastructure and other facilities namely Bhai Kahn Singh Nabha Central Library, University Computer Centre, campus Wi-fi, well equipped laboratories, a Sophisticated Instrumentation Centre, Educational Multimedia Research Centre (EMRC), Health Centre, Weather Forecasting Station (A Govt. of India project), spacious and well equipped sports grounds and indoor games infrastructure, spacious auditoria, a Student Counseling Cell and good Hostel facilities for girls and boys.*

*Students are key stakeholders at Punjabi University, Patiala. For students' holistic development, the University not only delivers the best of the curricula for optimizing their domain knowledge but also has setup a Finishing School with a mandate to mitigate the gap between the skills formed by the Teaching Departments and the skills required by the market. The Finishing School regularly conducts capacity building workshops, seminars including programmes for developing soft skills of the students for making them job ready. In close co-ordination with the Teaching Departments, the Central Placement Cell has created a corporate sector-friendly ambience and a large number of reputed companies including multinational corporations have been visiting the campus each year for campus placements.*

*In taking forward the mission of Punjabi University for promoting Punjabi Language, Literature and Culture and in its pursuit of excellence in higher education, the endeavour is to make the University a natural home for the germination and cross-pollination of ideas; a Centre of academic excellence promoting access to inclusive and quality education; a knowledge cluster in partnership with neighbouring institutions of higher learning, industry and civil society; an institution attracting and retaining internationally acclaimed faculty; and a premier institution producing highly employable and committed students imbued with critical thinking, research skills, scientific temper and humane, secular and ethical values.*

*The University started a number of new undergraduate courses from the academic session 2021-22, with primary focus on inter-disciplinary education, innovative courses and flexible course structure. These can be availed of by students to explore exciting options in the disciplines of Sciences, Engineering, Arts and Languages.*

*I am confident that Punjabi University, Patiala is the best destination for admission seekers in various courses. I assure the admission seekers and their parents that the University will closely and regularly mentor the students from their admission to their placement in the job market. I look forward to warmly welcome all the admission seekers in the forthcoming academic session 2023-24 at Punjabi University, Patiala.*

*Prof. Arvind  
Vice Chancellor  
Punjabi University, Patiala*

## Director's Message



**Prof. (Dr.) Jasbir Singh Hundal**

*Punjabi University Guru Kashi Campus, Damdama Sahib, Talwandi Sabo is the largest outside campus of Punjabi University, Patiala. It is a premier institution committed to promoting Punjabi language, Literature and culture along with Engineering and Sciences and helps students to achieve excellence in higher education. Along with the above commitment, we at the PUGKC Damdama Sahib, Talwandi Sabo are also focusing on the upliftment of educational standards in the Southern (Malwa) region of the Punjab, which has not received the required attention in past. Located in the spiritually-blessed land of Talwandi Sabo (Damdama Sahib) and having a team of talented and highly-qualified faculty members, the Campus is an ideal place for the holistic development of students. The students are motivated to excel not only in academics but also in other activities such as NSS, NCC, Sports, cultural competitions to train them into highly educated human beings and very responsible citizens of the country.*

*With the backup of state-of-the-art facilities in various areas of science, engineering, technology, humanities and business studies, we have the capability to hone the skills of students to the finest levels which will not only ensure the respectable employment to the budding graduates but also groom their entrepreneurial attribute. Our excellent collaboration with other institutions of learning in India and abroad strengthened by our network with industry is our greatest asset. Throughout the academic journey of students, we emphasize on human values so that our students become ideal brand-ambassadors of Punjabi University, Patiala and are able to carve a comfortable and soothing niche in their personal and professional lives.*

***Prof. (Dr.) Jasbir Singh Hundal***  
***Director***

## Message by Head of the Department



**Dr. Simpel Rani (Prof.)**  
**Head**

*" Education is the most powerful weapon which you can use to change the world"*

*----Nelson Mandela*

*Education plays a key role in the overall development of the society. The role of education is definitely not limited to giving and grasping knowledge and theory. It drives away ignorance and through illumination it emboldens a man to a righteous thought and action. It is a privilege to serve as the Head of Yadavindra Department of Engineering, Talwandi Sabo, a prestigious institution that has an established reputation of academic achievements and the prospects of a conducive learning environment. The holistic approach of the institute stimulates innovation among students by inspiring fresh ideas with different perceptiveness, creative thinking and strong convention.*

*Our department cares for the individual development of each and every student. Our faculty strives to teach not only academic program but also live skills needed for students' self-development. Our curriculum, course offering and co-curricular offerings aim towards growth to our students. To refine the necessary attitude, aptitude and skills to achieve placements in corporate sector, the institute is supportive to the students by arranging periodical tests and group interaction exercises. We endeavor to equip our students with both technical and management skills so that they may contribute to the industry being excellent professionals. Spacious green campus, large library and peaceful atmosphere ensure that learning can become a wonderful experience. Our students grow by leaps and bounds and so does our institution because we are sure that the success of our students is the impetus for the institution.*

## ਯੂਨੀਵਰਸਿਟੀ ਧੁਨੀ

ਆਸਾ ਮਹਲਾ ੧ ਚਉਪਦੇ ॥  
 ਵਿਦਿਆ ਵੀਚਾਰੀ ਤਾਂ ਪਰਉਪਕਾਰੀ ॥  
 ਜਾ ਪੰਚ ਰਾਸੀ ਤਾਂ ਤੀਰਥ ਵਾਸੀ ॥ ੧॥  
 ਘੁੰਗਰੂ ਵਾਜੇ ਜੇ ਮਨੁ ਲਾਗੈ ॥  
 ਤਉ ਜਮੁ ਕਹਾ ਕਰੇ ਮੋ ਸਿਉ ਆਗੈ ॥ ੧॥ ਰਹਾਉ॥  
 ਆਸ ਨਿਰਾਸੀ ਤਉ ਸੰਨਿਆਸੀ ॥  
 ਜਾ ਜਤੁ ਜੋਗੀ ਤਾਂ ਕਾਇਆ ਭੋਗੀ ॥੨॥  
 ਦਇਆ ਦਿਗੰਬਰੁ ਦੇਹ ਬੀਚਾਰੀ ॥  
 ਆਪਿ ਮਰੈ ਅਵਰਾ ਨਹ ਮਾਰੀ ॥੩॥  
 ਏਕੁ ਤੂ ਹੋਰਿ ਵੇਸ ਬਹੁਤੇਰੇ ॥  
 ਨਾਨਕ ਜਾਣੈ ਚੋਜ ਨ ਤੇਰੇ ॥੪॥੨੫॥

(ਸ੍ਰੀ ਗੁਰੂ ਗ੍ਰੰਥ ਸਾਹਿਬ, ਪੰਨਾ ੩੫੬)

### English Translation of University Anthem

True learning *induces in the mind* service of mankind.  
 One subduing the five passions has truly taken abode at holy  
 bathing-spots. (1)  
 The mind attuned *to the Infinite* is the true singing of  
 ankle-bells in *ritual dances*.  
 With this how dare Yama intimidate me in  
 the hereafter? (Pause 1)  
 One renouncing desire is the true Sannyasi.  
 From continence comes true joy of living in the body. (2)  
 One contemplating *to subdue* the flesh is the truly  
 Compassionate Jain ascetic.  
 Such a one subduing the self, forbears harming others. (3)  
 Thou Lord, art one and Sole.  
 Many Thy forms-  
 The manifold play beyond Nanak's comprehension. (4) (25)

(Translated by: Gurbachan Singh Talib)

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# PUNJABI UNIVERSITY, PATIALA

## INTRODUCTION

Punjab Assembly established Punjabi University, Patiala under the Punjab Act No. 35 of 1961. Dr. S. Radhakrishnan, the then President of India laid foundation of Punjabi University on June 24, 1962. He preached, "The institutes of higher education share the burden of nation-building in a critically important sense. Our aim is a strong, free and democratic India where every citizen has an equal place and full opportunity of growth. In this task, a vast responsibility rests on our universities. It was established on April 30, 1962, in the erstwhile, princely state of Patiala, with the main objective of furthering the cause of Punjabi language, art and literature. Punjabi University has since evolved into the largest University in the state. This is the second University in the world to be named after a language, the first being Hebrew University of Israel. Its vision is to establish and incorporate a University for the advancement of Punjabi studies and development of Punjabi language as a medium of instruction or otherwise for providing instruction in humanistic and scientific subjects and generally for the promotion of education and research. The University started working from its present lush green, pollution free campus, spread over 316 acres, since 1965.

The University has a modern well-planned campus situated on Patiala-Chandigarh Road at a short distance from the main city. Sprawling across 316 acres, the campus is away from the din and noise of the city. It presents a splendid sight of magnificent buildings which include the famous Guru Gobind Singh Bhawan. On December 27, 1967, Dr. Zakir Hussain, the then President of India laid the foundation stone of Guru Gobind Singh Bhawan, the iconic landmark building of Punjabi University.

Initially University jurisdiction area was fixed as the 16 km radius having only 9 colleges. In 1969, it grew into an affiliating university, with 43 colleges affiliated to it. Now the university caters to the educational needs of nine Districts of Punjab. Over the time since its inception, the University has evolved into a multi-faceted and multi-faculty educational institution for the promotion of higher education and research in Humanities, Arts, Sciences, Engineering Languages, Technology and many more. Spread over 600 acres of land, its 1500+ teachers are imparting instruction and guidance to nearly 14,000+ students in a multi-faceted, multi-pronged and multi-faculty environment comprising 70+ Teaching and Research Departments/Chairs on its Campus, 29 (Neighborhood Campuses (11)/ Regional Centre (04) / Constituent Colleges (14) and 272 Colleges affiliated to it.

**Note: For more details see General 'Handbook of Information' available website: [www.pupadmissions.ac.in](http://www.pupadmissions.ac.in)**

## About Yadavindra Department of Engineering

Yadavindra Department of Engineering (YDoE) was established in the year 2004 formerly known as Yadavindra College of Engineering in the Punjabi University Guru Kashi Campus, Talwandi Sabo. YDoE provides state of the art education in the field of technology. B.Tech. 6-year Integrated Courses and B.Tech. 4 year & M.Tech. courses are taught in the streams of Computer Science & Engineering, Electronics & Communication Engineering and Mechanical Engineering along with BCA, MCA Courses, Diploma Courses in engineering and job oriented certificate courses. YDoE has proved to be a catalyst for the overall development of this region.

Yadavindra Department of Engineering (YDoE) is a known in the Northern India for providing technical education preferably to rural area students in certain courses. The College is successfully running B.Tech. 6 years integrated course and associated Golden Hearts Scholarship Scheme for the students from the rural area. It was a novice idea implemented by the Punjabi University, Patiala through this college for the development of needy and intelligent students from the rural area. In the B.Tech. 6 years integrated course 10+1 & 10+2 Non-medical and Diploma in Engineering is taught under module-I and then the students are promoted to Module-II to complete the B.Tech. Course. The students admitted in this course and eligible for the scholarship are provided interest free loan to complete the course under the Golden Hearts Scholarship Scheme.

Yadavindra Department of Engineering is an outcome of a bold and a noble step taken by the Punjabi University, Patiala for providing quality education in the field of engineering & technology to the needy and deserving people living in the rural areas. The University took a serious view about the facilities, services and opportunities available to the people of the rural areas compared to those of the urban areas. People living in cities have better schools & colleges, better teachers, better hospitals, better doctors, better transportation and communication systems etc., while on the other hand the villagers are deprived of such facilities. On account of character, the villagers in general, are more humble, honest and sympathetic and have patience and a capacity to sacrifice. However, for want of opportunities and services available to them; they have been left far behind compared to their counterparts living in cities and thus are unable to compete with the urban area people on the basis of academic merit.

The University has taken a bold and a noble decision to embrace such children of villagers and uplift them by providing them with better technical education. With this in mind, the University decided to setup the Yadavindra Department of Engineering in 2004 for the people from the rural area. This college is housed in building having a covered area of more than 75,000 sq. ft., situated in Guru Kashi Campus of Punjabi University, Patiala at Talwandi Sabo.

This college is equipped with the latest and modern equipment in the various labs, workshops, library, computer centre etc. and has a highly qualified faculty. Guru Kashi Campus of Punjabi University, Patiala, Talwandi Sabo is spread over 85 acres of land and includes an arts college, management school and College of engineering, guest house, residential houses, health centre and hostels for boys and girls. Many of the students of the college were successfully placed in the reknowned companies through the placement cell of Punjabi University, Patiala and the alumni are successful in the different walks of technical field.

**Yadavindra Department of Engineering  
Punjabi University, Guru Kashi Campus,  
Damdama Sahib  
Talwandi Sabo**

**Ph: 01655-220786, Email: head\_ycoe@pbi.ac.in,**

**Web Page: <http://ycoe.punjabiuniversity.ac.in>,  
<http://www.ycoe.ac.in>**

**Checkout latest Activities of Department:**

**<https://www.facebook.com/ycoe.pupatiala/>**

**Admission Helpline: 9779705188, 9501800559**

- 1. Computer Science & Engineering Section  
Admission Helpline: 84276-00272, 98558-00649**
- 2. Electronics and Communication Engineering Section  
Admission Helpline: 98728-63172, 91197-00099**
- 3. Mechanical Engineering Section  
Admission Helpline: 94171-32956, 99880-96160**

## PLACEMENT OPPORTUNITIES

Each student of B.Tech./Diploma in Engineering/BCA/MCA has the facility to avail the placement opportunities through the placement cell of the Yadavindra Department of Engineering. Placement Cell of Yadavindra Department of Engineering, Punjabi University Patiala is working in tandem with the 'Finishing School: Career Counselling and Placement Cell' of the Punjabi University Patiala. By maintaining contact with reputable organizations and industrial establishments, the Placement Cell plays a critical role in discovering training and work prospects for Undergraduates and Postgraduates graduating from the college. Many reputable companies/industries come to the institute on invitation to select the students viz. Infosys, TechMahinda, Chic-Mic, OATI, Quark, Sachtech, NIIT, SAP, Zenon stack, Safeaeon, Cognizent, Daffodil, Western Shipping, Signicent, Naggaro, Zoxima, Newgen, Futures First, etc. For more information about the placements and the companies visiting the campus, kindly visit the following links:

1. The link for The Finishing School: Career Counselling and Placement Cell, Punjabi University Patiala is <http://punjabiuniversity.ac.in/Pages/Page.aspx?dsenc=PC>
2. The link for facebook page of the Placement Club, YDoE is <https://www.facebook.com/placementclub.ycoe.7/>
3. Video on Placement Drive of the University: <https://youtube/RUxJnsv0IsU>
4. Promotion Video of the University: <https://youtube/WYRf33XU2os>

**Some of the recent Campus Placements from Yadavindra Department of Engineering are:**



**Jugal Kishore**  
**Chic Mic, 2023**



**Hassanpreet**  
**OATI, 2023**



**Lovedeep Kaur**  
Infosys, 2022



**Mumtaj Khan**  
TATA Consultancy Services, 2022



**Aditya Sharma**  
Coforge, 2021



**Kushagra Srivastva**  
Sachtech Solutions, 2021



**Shashank Singh**  
Infosys, 2021





**Ankit**  
**Safeaeon, 2021**



**Eshant Monga**  
**Quark Software, 2021**



**Piyush Patel**  
**Infosys, 2020**



# DEPARTMENTAL ACTIVITIES



## ਯਾਦਵਿੰਦਰਾ ਇੰਜੀਨੀਅਰਿੰਗ ਵਿਭਾਗ ਤਲਵੰਡੀ ਸਾਬੋ ਵੱਲੋਂ ਨਵੇਂ ਦਾਖਲ ਵਿਦਿਆਰਥੀਆਂ ਲਈ ਫਰੈਸ਼ਰ ਪਾਰਟੀ ਦਾ ਰੀਤਾ ਆਯੋਜਨ



ਤਲਵੰਡੀ ਸਾਬੋ, 04 ਮਾਰਚ (ਗੁਰਜੱਟ ਸਿੰਘ ਨਬੋਹਾ)– ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ ਗੁਰੂ ਕਾਸ਼ੀ ਕੈਂਪਸ ਤਲਵੰਡੀ ਸਾਬੋ ਦੇ ਯਾਦਵਿੰਦਰਾ ਇੰਜੀਨੀਅਰਿੰਗ ਵਿਭਾਗ ਵਿਖੇ ਖੀ ਟੈਕ, ਇੰਜੀਨੀਅਰਿੰਗ ਡਿਪਲੋਮਾ ਅਤੇ ਬੈਚੁਲਰ ਇਨ ਕੰਪਿਊਟਰ ਐਪਲੀਕੇਸ਼ਨ ਡਾਗ ਪਹਿਲਾ ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਜੀ ਆਇਆਂ ਆਖਣ ਲਈ 'ਲੀਓ ਫੈਸਟਾ' ਫਰੈਸ਼ਰ ਪਾਰਟੀ ਕਰਵਾਈ ਗਈ। ਇਸ ਪਾਰਟੀ ਦੇ ਕਨਵੀਨਰ ਡਾ. ਅਸ਼ਵਨੀ ਸਿੰਗਲਾ ਅਤੇ ਕੋ-ਕਨਵੀਨਰ ਡਾ. ਮਨਪ੍ਰੀਤ ਕੌਰ ਰਹੇ। ਕੈਂਪਸ ਡਾਇਰੈਕਟਰ ਪ੍ਰੋ. (ਡਾ.) ਜਸਬੀਰ ਸਿੰਘ ਹੁੰਦਲ ਜੀ ਨੇ ਇਸ ਪਾਰਟੀ ਵਿੱਚ ਮੁੱਖ ਮਹਿਮਾਨ ਵਜੋਂ ਸ਼ਿਰਕਤ ਕੀਤੀ। ਡਾ. ਹੁੰਦਲ ਨੇ ਨਵੇਂ ਵਿਦਿਆਰਥੀਆਂ ਦਾ ਕੈਂਪਸ ਵਿਖੇ ਸਵਾਗਤ ਕਰਦੇ ਹੋਏ ਕਿਹਾ ਕਿ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਇੱਥੇ ਵਧੀਆ ਮਿੱਥਿਆ ਪ੍ਰਦਾਨ ਕਰਨ ਦਾ ਮਾਹੌਲ ਅਤੇ ਅਰਾਮਦਾਇਕ ਠਹਿਰਾਓ ਮਿਲੇਗਾ। ਇਸ ਫਰੈਸ਼ਰ ਪਾਰਟੀ ਦੇ ਕਨਵੀਨਰ ਡਾ. ਅਸ਼ਵਨੀ ਸਿੰਗਲਾ ਅਤੇ ਕੋ-ਕਨਵੀਨਰ ਡਾ. ਮਨਪ੍ਰੀਤ ਕੌਰ ਸਨ। ਵਿਦਿਆਰਥੀਆਂ ਨੇ ਸਟੇਜ ਤੇ ਵੱਖ-ਵੱਖ ਮੁਕਾਬਲਿਆਂ ਵਿੱਚ ਹਿੱਸਾ ਲਿਆ ਅਤੇ ਆਪਣੀ ਪ੍ਰਤਿਭਾ ਦਿਖਾਈ। ਇਹਨਾਂ ਮੁਕਾਬਲਿਆਂ ਦੀ ਜਜ਼ਮੈਂਟ ਡਾ. ਸੁਮਿੱਤ ਕੌਰ, ਪ੍ਰੋ. ਗਗਨਦੀਪ ਕੌਰ, ਡਾ. ਕੋਫੀ ਗੋਇਲ, ਪ੍ਰੋ. ਰਜਿੰਦਰ ਕੁਮਾਰ, ਪ੍ਰੋ. ਗੁਰਪ੍ਰੀਤ ਭਾਰਤੀ ਅਤੇ ਪ੍ਰੋ. ਲਾਠੀਵਰ ਸਿੰਘ ਰੁਆਰਾ ਕੀਤੀ ਗਈ। ਇਸ ਪਾਰਟੀ ਵਿੱਚ ਨਵਜੋਤ ਸਿੰਘ, ਖੀ. ਟੈਕ, ਈ.ਸੀ.ਈ. ਨੂੰ ਮਿਸਟਰ ਫਰੈਸ਼ਰ ਅਤੇ ਅਸ਼ਵਦੀਪ ਕੌਰ, ਖੀ. ਟੈਕ, ਸੀ.ਐੱਸ.ਈ. ਨੂੰ ਮਿਸ ਫਰੈਸ਼ਰ ਚੁਣਿਆ ਗਿਆ। ਇਸੇ ਤਰ੍ਹਾਂ ਕੇਸਰ ਸਿੰਘ, ਖੀ.ਟੈਕ, ਐੱਮ.ਈ. ਨੂੰ ਮਿਸਟਰ ਪਰਸਨੈਲਿਟੀ ਅਤੇ ਮਨਜੋਤ ਕੌਰ, ਡਿਪਲੋਮਾ ਈ.ਸੀ.ਈ. ਨੂੰ ਮਿਸ ਪਰਸਨੈਲਿਟੀ ਚੁਣਿਆ ਗਿਆ। ਸਾਬੋ ਜੇਤੂ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਵਿਭਾਗ ਦੇ ਮੁਖੀ ਡਾ. ਸਿੰਘਲ ਸਿੰਘਲ ਅਤੇ ਅਧਿਆਪਕਾਂ ਦੁਆਰਾ ਟੈਗ ਪਾ ਕੇ ਸਨਮਾਨਿਤ ਕੀਤਾ ਗਿਆ। ਅਖੀਰ ਵਿੱਚ ਡਾ. ਸਿੰਘਲ ਸਿੰਘਲ ਵੱਲੋਂ ਪੰਨਵਾਦੀ ਮਤਾ ਪੇਸ਼ ਕੀਤਾ ਗਿਆ ਉਹਨਾਂ ਨੇ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਚੰਗੇ ਭਵਿੱਖ ਲਈ ਸ਼ੁਭ ਕਾਮਨਾਵਾਂ ਦਿੱਤੀਆਂ। ਇਸ ਮੌਕੇ ਹੋਰ ਅਧਿਆਪਕ ਅਤੇ ਸਟਾਫ ਮੈਂਬਰ ਸਹਿਯੋਗ ਵੀ ਸ਼ਾਮਲ ਰਹੇ।



## Annual Athletic Meet 2023



# Annual Athletic Meet 2023





## पीयू कैंपस में वार्षिक एथलेटिक मीट करवाई

संवाद सूत्र, तलवंडी साबो : पंजाबी यूनिवर्सिटी गुरु काशी कैंपस दमदमा साहिब के सामाजिक विज्ञान विभाग, भाषा विभाग, बिजनेस स्टडीज विभाग, यादविंद्रा इंजीनियरिंग विभाग और यादविंद्रा विज्ञान विभाग ने संयुक्त रूप से वार्षिक एथलेटिक मीट का आयोजन किया। इस मौके पर मुख्य अतिथि के रूप में पंजाबी यूनिवर्सिटी पटियाला के डीन एकेडमिक अफेयर्स प्रो. अशोक कुमार तिवारी ने विद्यार्थियों के उज्ज्वल भविष्य की कामना की।



पीयू के गुरु काशी कैंपस दमदमा साहिब में एथलेटिक मीट की परेड में भाग लेते छात्र-छात्राण कैंपस निदेशक प्रो. जसबीर सिंह तरफ से पिछले एक वर्ष के दौरान हंडल ने मुख्य अतिथि का स्वागत खेल उपलब्धियों के संबंध में वार्षिक किया और उद्घाटन भाषण देते हुए रिपोर्ट प्रस्तुत की। इस अवसर पर विद्यार्थियों को खेलों से जुड़ने और विभागाध्यक्ष डा. कुमार सुशील, डा. अमनदीप सेखों, डा. अंजू सैनी, डा. गुरदीप सिंह ने भौतिक विभाग की सिंपल जिंदल आदि मौजूद थे।

## Academic Calendar for Session 2023-24

1.	Summer Break	16.06.2023 to 23.07.2023
2.	Opening of Teaching Departments	24.07.2023
4.	First Semester	01.08.2023 to 20.11.2023
5.	Examination of 1 <sup>st</sup> Semester	23.11.2023 Onwards
6.	Winter Break	25.12.2023 to 07.01.2024
7.	Second Semester	08.01.2024 to 30.04.2024
8.	Examination of 2 <sup>nd</sup> Semester	05.05.2024 Onwards

# COMPUTER ENGINEERING

## Faculty

### Professors

- 1 Simpel Rani, Ph.D.

### Associate Professors

- 1 Sumeet Kaur, Ph.D.
- 2 Balwinder Singh, Ph.D.
- 3 Bal Krishan, Ph.D.

### Assistant Professors

- 1 Seema, M.Tech.
- 2 Meenakshi Bansal, Ph.D.
- 3 Rajbhupinder Kaur, Ph.D.
- 4 Manoj Kumar, Ph.D.
- 5 Ashok Kumar Bathla, Ph.D.
- 6 Rajan Goyal, Ph.D. (On Contract)
- 7 Amandeep Kaur, Ph.D. (On Contract)
- 8 Tejinderpal Singh, M.Tech. (On Contract)
- 9 Ramanpreet Singh, M.Tech. (On Contract)
- 10 Navroop Kaur, M.Tech. (On Contract)
- 11 Rupinder Kaur, M.Tech. (On Contract)
- 12 Ramanpreet Kaur, M.Tech. (On Contract)

## COURSES

### 1. B.Tech. (4 year)

#### Computer Science & Engineering (CSE)

Student Intake: 60\*

**Eligibility:** Passed out students of 10+2 or equivalent with Physics & Mathematics as compulsory subjects along with any one subject amongst Chemistry/ Biotechnology/ Biology/Technical Vocational subject/ Computer Science/Information Technology/ Informatics Practices/Agriculture/ Engineering Graphics/ Business Studies/ Electronics/ Entrepreneurship, having a minimum aggregate of 45% marks for General Category and 40% marks for SC/ST and Disabled Persons Categories.

**Merit and Admission Criteria:** Admission shall be made on the merit of aggregate of three subjects of 10+2 Physics & Mathematics as compulsory subjects along with any one subject amongst Chemistry/ Biotechnology/ Biology/ Technical Vocational subject/ Computer Science/ Information Technology/ Informatics Practices/ Agriculture/ Engineering Graphics/ Business Studies/ Electronics/ Entrepreneurship and etc. In case of a tie in the merit list prepared as per above criteria, the same shall be broken on the basis of below mentioned "Tie-Breaker" criteria precedence wise. However, after the declaration of JEE-2023 Result, the vacant seats in different streams of B.Tech. course will be filled with preference to candidates with valid rank in JEE 2023. If seats still remain vacant after allotment to applicants based on JEE (Main) -2023 entrance test, these vacant seats will be offered to pass out students of 10+2 or equivalent according to their merit. **Meritorious students admitted in the course shall be given scholarship according to their get marks in qualifying examination/JEE Rank (AIR). (See fee structure)**

**Tie-Breaker:** In case of tie in Admission criteria (upto 3rd decimal place), the following order shall be used precedence wise to break it:

1. Higher Marks in Mathematics in 10+2 Examination.
2. Higher Marks in Physics in 10+2 Examination.
3. Higher Marks in English in 10+2 Examination.
4. Higher Marks/CGPA in 10th Examination.
5. Candidates older in age to be preferred.

In case of any requirement for the tie resolution and subsequent updation in the above criteria, the decision of the committee constituted by Punjabi university, Patiala will be final. The admission criteria for the vacant seats will be notified through notice(s) posted on the Punjabi University Website or advertisement(s) published in Newspaper(s). The detailed seat distribution table, with reservation and the additional seats, as per the University criteria, is given in Appendix-A

### 2. Lateral Entry in B.Tech. Programme

#### (for Diploma Holders in 2nd year of B.Tech. Programme):

Student Intake: 12

**Pre-requisite:** All the candidates who have passed diploma in any branch of Engineering and Technology from a recognized institute/institution of Punjab or from other states of India, with a minimum aggregate of 45% marks (40% marks for SC/ST & disabled persons categories) or equivalent grade point or have passed Bachelor Degree in Science (B.Sc.) with mathematics as one of the subjects from a recognized institution with a minimum of 45% aggregate marks (40% for SC/ST & Disabled Persons Categories) or equivalent grade point are eligible for admission to B.Tech. Lateral Entry Programme.

\* 30 seats shall be filled through direct admission. 30 seats shall be filled through online admission portal of Punjabi University Patiala

**Merit and Admission Criteria:** Admission will be made on the basis of merit of the admission criteria mentioned above and the candidate's preference to different branches of engineering. The seats will be first allotted to the diploma holders. The seats remaining vacant thereafter will be offered to B.Sc. Pass students, according to their merit, as per the eligibility criterion mentioned above. A candidate having diploma in any branch of Engineering and Technology can opt for admission to any of the available branches of B.Tech. Engineering Courses. The counselling schedule for admission under this category will be notified through advertisement published in Newspaper(s) or notice(s) posted on Punjabi University Web Site. *The detailed seat distribution table, with reservation and the additional seats, as per the University criteria, is given in Appendix-B.* **Meritorious students admitted in the course shall be given scholarship according to their get marks in qualifying examination. (See fee structure)**

**Note:** Admission will be done on the basis of merit in the qualifying examination and the candidate's preference to different branches of engineering. The seats will be first allotted to the diploma holders.

The seats remaining vacant thereafter will be offered to B.Sc. Pass students, according to their merit, as per the eligibility criterion mentioned above. A candidate having diploma in any branch of Engineering and Technology can opt for admission to any of the available branches of B.Tech. Engineering Courses.

### 3. **B.Tech. (Six-year Integrated Course) (Under Golden Heart Scholarship Scheme)\***

**B.Tech. 6 Years Integrated Course:**

Students Intake: 30

Admission to First Semester of Module-I (Three Year Diploma in Computer Science and Engineering).

**Module-I** (Three Year Diploma in Computer Science and Engineering)

**Module-II** (B. Tech. in Computer Science and Engineering, 3 Years, through Lateral entry in 2<sup>nd</sup> year)

**Eligibility Criterion:**

1. The student should have passed his/her matriculation examination with minimum 55% marks (50% marks for SC/ST category).
2. The students who fail in any one of the subject English, Science and Mathematics shall not be eligible for admission.
3. Admission under this scheme will be on merit basis by taking average marks obtained in the subjects of English, Science and Mathematics in matriculation examination.
4. The student should have passed his/her 5th class from a school situated in a village which does not fall within the limits of a municipal committee or corporation or under a small town/notified area.
5. The student should have passed his/her study from 6th to 10th class from a recognized/affiliated school in a village which does not fall within the limits of a municipal committee or corporation or under a small town/notified area.
6. The annual fee and other charges of the school(s) from where the student passed his 6th to 10th classes should not exceed Rs. 1200/- per annum.

7. The annual family income (parents & Grandparents if living together) should not exceed Rs. 3,00,000/- (Three Lacs).
8. The student and his/her parents must be permanent residents of a village which does not fall within the limits of municipal committee or corporation or under a small town/notified area.
9. The students who have passed their matriculation examination from Adarsh School, Model School or Jawahar Navodaya schools are also eligible if they fulfill the eligibility criteria as above.
10. If any rural area is now notified as Nagar Panchayat, relaxation of notified area will be given to those students who were in class 6<sup>th</sup> or upper 6<sup>th</sup> class at the time of notification.

The candidate must deposit a certificate from the concerned Tehsildar/Panchayat regarding above facts. Full verification will be made by the University. In case the certificate submitted by the candidate is found wrong, all fee/charges deposited by the candidate will be forfeited and the admission will be cancelled. Such candidates will not be admitted in the University or any of the colleges affiliated with the University.

Besides this, the name of the student will be conveyed to UGC/AIU so that such a student be declared ineligible for any other course.

#### **Loan for Students (Golden Hearts Scholarship Scheme)**

Deserving students will be given an interest free loan to cover their tuition fee and other charges (excluding mess and hostel charges) at Yadavindra Department of Engineering. This loan will be repayable after the student passes out or is engaged in employment. The students who drop out or do not pass the course will have to repay the loan immediately. The student/parents will have to file an affidavit in this regard.

**Note:** The right to grant above loan is reserved with the University. Rules for the grant of the loan will be as formulated by the Punjabi University, Patiala from time to time.

#### **4. B.Tech. (Six-year Integrated Course) (Under Golden Heart Scholarship Scheme)\***

**B.Tech. 6 Years Integrated Course:**

Students Intake: 30

**Module-I** (10+1 and 10+2 Non-Medical, Two Years)

**Module-II** (B. Tech. in Computer Science and Engineering, 4 Years)

**Admission to First Year of Module-I (10+1 Non-Medical).**

**Note: Admission shall be made by Yadavindra Department of Sciences. Students shall study Module-I in Yadavindra Department of Sciences and Module –II in Yadavindra Department of Engineering.**

#### **Eligibility Criterion:**

1. The student should have passed his/her matriculation examination with minimum 55% marks (50% marks for SC/ST category).
2. The students who fail in any one of the subject English, Science and Mathematics shall not be eligible for admission.

3. Admission under this scheme will be on merit basis by taking average marks obtained in the subjects of English, Science and Mathematics in matriculation examination.
4. The student should have passed his/her 5th class from a school situated in a village which does not fall within the limits of a municipal committee or corporation or under a small town/notified area.
5. The student should have passed his/her study from 6th to 10th class from a recognized/affiliated school in a village which does not fall within the limits of a municipal committee or corporation or under a small town/notified area.
6. The annual fee and other charges of the school(s) from where the student passed his 6th to 10th classes should not exceed Rs. 1200/- per annum.
7. The annual family income (parents & Grandparents if living together) should not exceed Rs. 3,00,000/- (Three Lacs).
8. The student and his/her parents must be permanent residents of a village which does not fall within the limits of municipal committee or corporation or under a small town/notified area.
9. The students who have passed their matriculation examination from Adarsh School, Model School or Jawahar Navodya schools are also eligible if they fulfill the eligibility criteria as above.
10. If any rural area is now notified as Nagar Panchayat, relaxation of notified area will be given to those students who were in class 6<sup>th</sup> or upper 6<sup>th</sup> class at the time of notification.

**Note: If any seat remains unfilled under Golden Heart Scholarship scheme for rural students, the same will be filled from the rural/urban candidates who do not fulfilled the above said conditions of Golden Heart Scholarship scheme, by taking the annual fee of Rs. 12600/- for 10+1 and 10+2.**

The candidate must deposit a certificate from the concerned Tehsildar/Panchayat regarding above facts. Full verification will be made by the University. In case the certificate submitted by the candidate is found wrong, all fee/charges deposited by the candidate will be forfeited and the admission will be cancelled. Such candidates will not be admitted in the University or any of the colleges affiliated with the University.

Besides this, the name of the student will be conveyed to UGC/AIU so that such a student be declared ineligible for any other course.

### **Loan for Students (Golden Hearts Scholarship Scheme)**

Deserving students will be given an interest free loan to cover their tuition fee and other charges (excluding mess and hostel charges) at Yadavindra Department of Engineering. This loan will be repayable after the student passes out or is engaged in employment. The students who drop out or do not pass the course will have to repay the loan immediately. The student/parents will have to file an affidavit in this regard.

**Note:** The right to grant above loan is reserved with the University. Rules for the grant of the loan will be as formulated by the Punjabi University, Patiala from time to time.

**5. M. Tech. (CSE)**  
**(Computer Science and Engineering)**  
**Regular-2 years**  
**Part-time- 3 years**

Student Intake: 20\* each

**Pre-requisite:** The candidates seeking admission in M.Tech. Computer Science and Engineering course must have passed: B.E./B.Tech in Computer Science & Engineering/ Computer Engineering/ Information Technology/ Information Communication Technology/ Software Engineering/ Electronics and Communication Engineering/ Electronics and Instrumentation Engineering/ Electronics and Computer Engineering/ Electrical and Electronics Engineering/ Electrical Engineering/ Automation and Robotics/ 3D and Automation or equivalent degree in Engineering with minimum 50% marks (45% for SC/ST & Disabled Persons Categories) **OR** MCA or M.Sc. in Computer Science/ Information Technology/ Information Science/ Electronics/ Physics/ Statistics/ Mathematics/ Operation Research or any other equivalent degree with specialization in Computer Science with minimum 50% marks (45% for SC/ST & Disabled Persons Categories). The detailed seat distribution table, with reservation and the additional seats, as per the University criteria, is given in Appendix-C.

**M.Tech. CSE Eligibility Criterion:-**The admission to M.Tech. Programme will be made on the basis of criteria given below:

- GATE (Graduate Aptitude Test in Engineering) qualified candidates will be given absolute preference (as per merit of GATE Score) over the candidates applying for M.Tech. based on B.Tech Score. However, GATE qualified candidates will have to submit the application for admission and must attach the valid score card along with the application at the time of counselling.
- Admission to the vacant seats, after admitting GATE candidates, will be made purely on the merit of score of B.Tech./ MCA or M.Sc. in Computer Science/ Information Technology/ Information Science/ Electronics/ Physics/ Statistics/ Mathematics/ Operation Research or any other equivalent degree with specialization in Computer Science.

**6. M.C.A.**  
**Master of Computer Applications (2 Year course)**

Student Intake: 60\*\* seats

**Pre-requisite:-**The admission to MCA two-year course shall be open to candidates who are eligible under the following conditions:(a)Passed BCA/ Bachelor's Degree in Computer Science/ Engineering/ B.Sc. (Mathematics and Computing)/ B.Sc. (Computer Science, Statistics and Mathematics)/ B.Voc. (Software Development) or equivalent degree of minimum 3 years' duration of any statutory university with at least 50% marks in aggregate (45% marks for SC/ST and differently-abled persons with at least 40% disability). persons with at least 40% disability), with Mathematics at 10+2 level or at Graduation level. In addition, Candidates must have passed Postgraduate Diploma in Computer Applications (P.G.D.C.A)

OR

(b) Passed B.Sc./ B.Com./ B.A. degree of minimum 3 years' duration of any statutory university with at least 50% marks in aggregate (45% marks for SC/ST and differently-abled or equivalent Postgraduate diploma of minimum one-year duration from a recognized university with at least 50% marks in aggregate (45% marks for SC/ST and differently-abled persons with at least 40% disability).OR(c)Passed B.Sc./ B.Com./ B.A. degree of minimum 3 years' duration of any statutory university with at least 50% marks in aggregate (45% marks for SC/ST and differently-abled persons with at least 40% disability), with Mathematics at 10+2 level or at Graduation level. Such candidates will be required to attend and qualify the additional bridge course of one-year duration before joining the MCA (2 years) course, as per clause 8 of the Ordinance. *The detailed seat distribution table, with reservation and the additional, seats, as per the University criteria, is given in Appendix-D.*

\* **10 seats shall be filled through direct admission. 10 seats shall be filled through online admission portal of Punjabi University Patiala**

\*\* **30 seats shall be filled through direct admission. 30 seats shall be filled through online admission portal of Punjabi University Patiala**

**7. M.Sc.(Information Technology) \***

Student Intake: 40 seats

**Eligibility Criterion:-** BCA with 50% marks or PGDCA with 50% marks (with 3-year graduation) or 3-year graduation degree with 50% marks with one of the following major elective subjects in each year:

Computer Sciences/Information Technology/Computer Application/ or any other equivalent subjects.

**8. M.Sc.(Information Technology) Lateral Entry\*** Student Intake: 40 seats

**Eligibility Criterion:-** Graduation in any subject with Post Graduate Diploma in Computer Applications.

**9. B.C.A. (Bachelor of Computer Applications) \*** Student Intake: 80 seats

**Eligibility Criterion:-** A candidate will be eligible to join 1st semester of B.C.A course, if he/she has passed +2 examination of Punjab School Education Board, or any other examination recognised as equivalent thereto without reappear.

**10. P.G.D.C.A. (Post Graduate Diploma in Computer Applications)**

Student Intake: 40 seats

**Eligibility Criterion:-** Graduate in any subject and should have passed Matriculation with Punjabi as one of its subjects.

**11. Diploma in \*****Computer Science & Engineering (3 Years)**

Student Intake: 30 seats

**Eligibility Criterion:-** Candidate must have passed matriculation or equivalent course from Punjab School Education Board, Mohali or equivalent board with the subjects of Mathematics, English and Science. Mode of Admission: Candidate will be admitted into diploma courses on the basis of merit of matriculation examination. *The detailed seat distribution table, with reservation and the additional, seats, as per the University criteria, is given in Appendix-E.* **Meritorious students admitted in the course shall be given scholarship according to their get marks in qualifying examination. (See fee structure)**

**13. Diploma in \*****Computer Application (one year)**

Student Intake: 30 seats

**Eligibility Criterion:-** The students must have passed 10+2 examination from a recognized board or equivalent.

**14. Certificate Course in \***

Student Intake: 40 seats

**(i) Computer Basics and Office Automation****(ii) Web Designing**

**Eligibility Criterion:-** The students must have passed matriculation from a recognized board or equivalent.

**Duration:- Six Months (One Semester)** (Admission shall be made twice in an academic calendar year preferably in the month of January and July.

\* The seats of these courses are filled at the department level.

# Computer Engineering Section (Labs)

**Computer Lab**



**DBMS Lab**



**Internet Lab**



**Operating System Lab**



**Software Lab**



## Programming Lab



# **ELECTRONICS & COMMUNICATION ENGINEERING**

## **Faculty**

### **Professors**

1. Jagtar Singh, Ph.D.

### **Associate Professors**

1. Ashwani Kumar, Ph.D.
2. Navdeep Goel, Ph.D.

### **Assistant Professors**

- 1 Yadwinder Kumar, Ph.D.
- 2 Jasbir Singh, Ph.D.
- 3 Gurwinder Kaur, M.Tech.
- 4 Gagandeep Kaur, M.Tech.
- 5 Candy Goyal, Ph.D.
- 6 Parminder Singh Jassal, M.Tech.
- 7 Gurpreet Bharti, M.Tech.
- 8 Manpreet Kaur, Ph.D.
- 9 Sunita Rani, Ph.D.
- 10 Ashwani Kumar, Ph.D.
- 11 Jaswant Singh, M.Tech. (On Contract)
- 12 Gursewak Singh, Ph.D. (On Contract)
- 13 Kulwant Singh, M.Tech. (On Contract)

## COURSES

### 1. B.Tech. (4 year):

**Electronics & Communication Engineering (ECE)**

Student Intake: 30\*

**Electronics and Computer Engineering (ECM)**

Student Intake: 30\*

**Pre-requisite:** Passed out students of 10+2 or equivalent with Physics & Mathematics as compulsory subjects along with any one subject amongst Chemistry/ Biotechnology/ Biology/Technical Vocational subject/ Computer Science/Information Technology/ Informatics Practices/Agriculture/ Engineering Graphics/ Business Studies/ Electronics/ Entrepreneurship, having a minimum aggregate of 45% marks for General Category and 40% marks for SC/ST and Disabled Persons Categories.

**Merit and Admission Criteria:** Admission shall be made on the merit of aggregate of three subjects of 10+2 Physics & Mathematics as compulsory subjects along with any one subject amongst Chemistry/ Biotechnology/ Biology/ Technical Vocational subject/ Computer Science/ Information Technology/ Informatics Practices/ Agriculture/ Engineering Graphics/ Business Studies/ Electronics/ Entrepreneurship and etc. In case of a tie in the merit list prepared as per above criteria, the same shall be broken on the basis of below mentioned "Tie-Breaker" criteria precedence wise. However, after the declaration of JEE-2023 Result, the vacant seats in different streams of B.Tech. course will be filled with preference to candidates with valid rank in JEE 2023. If seats still remain vacant after allotment to applicants based on JEE (Main) -2023 entrance test, these vacant seats will be offered to pass out students of 10+2 or equivalent according to their merit. **Meritorious students admitted in the course shall be given scholarship according to their get marks in qualifying examination/JEE Rank (AIR). (See fee structure)**

**Tie-Breaker:** In case of tie in Admission criteria (upto 3rd decimal place), the following order shall be used precedence wise to break it:

1. Higher Marks in Mathematics in 10+2 Examination.
2. Higher Marks in Physics in 10+2 Examination.
3. Higher Marks in English in 10+2 Examination.
4. Higher Marks/CGPA in 10th Examination.
5. Candidates older in age to be preferred.

In case of any requirement for the tie resolution and subsequent updation in the above criteria, the decision of the committee constituted by Punjabi university, Patiala will be final. The admission criteria for the vacant seats will be notified through notice(s) posted on the Punjabi University Website or advertisement(s) published in Newspaper(s). The detailed seat distribution table, with reservation and the additional seats, as per the University criteria, is given in Appendix-A

### 2. Lateral Entry in B.Tech. Programme

**(for Diploma Holders in 2nd year of B.Tech. Programme):** Student Intake: 09

**Pre-requisite:** All the candidates who have passed diploma in any branch of Engineering and Technology from a recognized institute/institution of Punjab or from other states of India, with a minimum aggregate of 45% marks (40% marks for SC/ST & disabled persons categories) or equivalent grade point or have passed Bachelor Degree in Science (B.Sc.) with mathematics as one of the subjects from a recognized institution with a minimum of 45% aggregate marks (40% for SC/ST & Disabled Persons Categories) or equivalent grade point are eligible for admission to B.Tech. Lateral Entry Programme.

\* 15 seats shall be filled through direct admission. 15 seats shall be filled through online admission portal of Punjabi University Patiala

Yadavindra Department of Engineering, Punjabi University, Guru Kashi Campus, Damdama Sahib, Talwandi Sabo.

**Merit and Admission Criteria:** Admission will be made on the basis of merit of the admission criteria mentioned above and the candidate's preference to different branches of engineering. The seats will be first allotted to the diploma holders. The seats remaining vacant thereafter will be offered to B.Sc. Pass students, according to their merit, as per the eligibility criterion mentioned above. A candidate having diploma in any branch of Engineering and Technology can opt for admission to any of the available branches of B.Tech. Engineering Courses. The counselling schedule for admission under this category will be notified through advertisement published in Newspaper(s) or notice(s) posted on Punjabi University Web Site. *The detailed seat distribution table, with reservation and the additional, seats, as per the University criteria, is given in Appendix-B.* **Meritorious students admitted in the course shall be given scholarship according to their get marks in qualifying examination. (See fee structure)**

**Note:** Admission will be done on the basis of merit in the qualifying examination and the candidate's preference to different branches of engineering. The seats will be first allotted to the diploma holders. The seats remaining vacant thereafter will be offered to B.Sc. Pass students, according to their merit, as per the eligibility criterion mentioned above. A candidate having diploma in any branch of Engineering and Technology can opt for admission to any of the available branches of B.Tech. Engineering Courses.

### **3. B.Tech. (Six-year Integrated Course) (Under Golden Heart Scholarship Scheme)\***

B.Tech. 6 Year Integrated Course:

Students Intake: 30

Admission to First Semester of Module-I (Three Year Diploma in Electronics and Communication Engineering).

**Module-I** (Three Year Diploma in Electronics and Communication Engineering)

**Module-II** (B. Tech. in Electronics and Communication Engineering, 3 Years, through Lateral entry in 2<sup>nd</sup> year)

#### **Eligibility Criterion:**

1. The student should have passed his/her matriculation examination with minimum 55% marks (50% marks for SC/ST category).
2. The students who fail in any one of the subject English, Science and Mathematics shall not be eligible for admission.
3. Admission under this scheme will be on merit basis by taking average marks obtained in the subjects of English, Science and Mathematics in matriculation examination.
4. The student should have passed his/her 5th class from a school situated in a village which does not fall within the limits of a municipal committee or corporation or under a small town/notified area.
5. The student should have passed his/her study from 6th to 10th class from a recognized/affiliated school in a village which does not fall within the limits of a municipal committee or corporation or under a small town/notified area.
6. The annual fee and other charges of the school(s) from where the student passed his 6th to 10th classes should not exceed Rs. 1200/- per annum.

7. The annual family income (parents & Grandparents if living together) should not exceed Rs. 3,00,000/- (Three Lacs).
8. The student and his/her parents must be permanent residents of a village which does not fall within the limits of municipal committee or corporation or under a small town/notified area.
9. The students who have passed their matriculation examination from Adarsh School, Model School or Jawahar Navodaya schools are also eligible if they fulfill the eligibility criteria as above.
10. If any rural area is now notified as Nagar Panchayat, relaxation of notified area will be given to those students who were in class 6<sup>th</sup> or upper 6<sup>th</sup> class at the time of notification.

The candidate must deposit a certificate from the concerned Tehsildar/Panchayat regarding above facts. Full verification will be made by the University. In case the certificate submitted by the candidate is found wrong, all fee/charges deposited by the candidate will be forfeited and the admission will be cancelled. Such candidates will not be admitted in the University or any of the colleges affiliated with the University.

Besides this, the name of the student will be conveyed to UGC/AIU so that such a student be declared ineligible for any other course.

#### **Loan for Students (Golden Hearts Scholarship Scheme)**

Deserving students will be given an interest free loan to cover their tuition fee and other charges (excluding mess and hostel charges) at Yadavindra Department of Engineering. This loan will be repayable after the student passes out or is engaged in employment. The students who drop out or do not pass the course will have to repay the loan immediately. The student/parents will have to file an affidavit in this regard.

**Note:** The right to grant above loan is reserved with the University. Rules for the grant of the loan will be as formulated by the Punjabi University, Patiala from time to time.

#### **4. B.Tech. (Six-year Integrated Course) (Under Golden Heart Scholarship Scheme)\***

B.Tech. 6 Years Integrated Course:

Students Intake: 30

**Module-I** (10+1 and 10+2 Non-Medical, Two Years)

**Module-II** (B. Tech. in Electronics and Communication Engineering, 4 Years)

Admission to First Year of Module-I (10+1 Non-Medical).

**Note: Admission shall be made by Yadavindra Department of Sciences. Students shall study Module-I in Yadavindra Department of Sciences and Module –II in Yadavindra Department of Engineering.**

##### **Eligibility Criterion:**

1. The student should have passed his/her matriculation examination with minimum 55% marks (50% marks for SC/ST category).
2. The students who fail in any one of the subject English, Science and Mathematics shall not be eligible for admission.

3. Admission under this scheme will be on merit basis by taking average marks obtained in the subjects of English, Science and Mathematics in matriculation examination.
4. The student should have passed his/her 5th class from a school situated in a village which does not fall within the limits of a municipal committee or corporation or under a small town/notified area.
5. The student should have passed his/her study from 6th to 10th class from a recognized/affiliated school in a village which does not fall within the limits of a municipal committee or corporation or under a small town/notified area.
6. The annual fee and other charges of the school(s) from where the student passed his 6th to 10th classes should not exceed Rs. 1200/- per annum.
7. The annual family income (parents & Grandparents if living together) should not exceed Rs. 3,00,000/- (Three Lacs).
8. The student and his/her parents must be permanent residents of a village which does not fall within the limits of municipal committee or corporation or under a small town/notified area.
9. The students who have passed their matriculation examination from Adarsh School, Model School or Jawahar Navodaya schools are also eligible if they fulfill the eligibility criteria as above.
10. If any rural area is now notified as Nagar Panchayat, relaxation of notified area will be given to those students who were in class 6<sup>th</sup> or upper 6<sup>th</sup> class at the time of notification.

**Note: If any seat remains unfilled under Golden Heart Scholarship scheme for rural students, the same will be filled from the rural/urban candidates who do not fulfilled the above said conditions of Golden Heart Scholarship scheme, by taking the annual fee of Rs. 12600/- for 10+1 and 10+2.**

The candidate must deposit a certificate from the concerned Tehsildar/Panchayat regarding above facts. Full verification will be made by the University. In case the certificate submitted by the candidate is found wrong, all fee/charges deposited by the candidate will be forfeited and the admission will be cancelled. Such candidates will not be admitted in the University or any of the colleges affiliated with the University.

Besides this, the name of the student will be conveyed to UGC/AIU so that such a student be declared ineligible for any other course.

### **Loan for Students (Golden Hearts Scholarship Scheme)**

Deserving students will be given an interest free loan to cover their tuition fee and other charges (excluding mess and hostel charges) at Yadavindra Department of Engineering. This loan will be repayable after the student passes out or is engaged in employment. The students who drop out or do not pass the course will have to repay the loan immediately. The student/parents will have to file an affidavit in this regard.

**Note:** The right to grant above loan is reserved with the University. Rules for the grant of the loan will be as formulated by the Punjabi University, Patiala from time to time.

**5. M. Tech. (ECE)****(Electronics & Communication Engineering)****Regular-2 years****Part time- 3 years****Student Intake: 20\* each**

**Pre-requisite:** For M.Tech. in Electronics and Communication, candidate must have B.E./B.Tech. in Electronics and Communication Engineering, Electrical Engineering, Electronics and Instrumentation Engineering, Electronics Engineering, Instrumentation and Control Engineering, Electrical & Electronics Engineering, Electronics & Computer Engineering and other relevant branches with minimum 50% marks (45% for SC/ST & Disabled Persons Categories). The detailed seat distribution table, with reservation and the additional seats, as per the University criteria, is been given in Appendix-C.

**Admission Criteria:-** The admission will be made on the basis of GATE (Graduate Aptitude Test in Engineering). The details are as under:

- i) GATE (Graduate Aptitude Test in Engineering) qualified candidates will be given absolute preference (as per merit of GATE Score) over the candidates applying for M.Tech. based on B.Tech Score. However, GATE qualified candidates will have to submit the application for admission and must attach the valid score card along with the application at the time of counselling.
- ii) In case the seats still remain vacant, these will be offered to the candidates on the basis of their merit in the Qualifying Examination.

**6. Diploma in \*\* (Direct Admission)****Electronics & Communication Engineering (3 Years)****Student Intake: 30 seats**

**Eligibility Criterion:-** Candidate must have passed matriculation or equivalent course from Punjab School Education Board, Mohali or equivalent board with the subjects of Mathematics, English and Science. Mode of Admission: Candidate will be admitted into diploma courses on the basis of merit of matriculation examination. *The detailed seat distribution table, with reservation and the additional, seats, as per the University criteria, is given in Appendix-E.* **Meritorious students admitted in the course shall be given scholarship according to their get marks in qualifying examination. (See fee structure)**

**7. Certificate Course in \*\*****Student Intake: 40 seats****(i) Computer Hardware Fundamentals****(ii) Electronic Circuits Fabrication & Testing**

**Eligibility Criterion:-** The students must have passed matriculation from a recognized board or equivalent.

**Duration:-** Six Months (One Semester) (Admission shall be made twice in an academic calendar year preferably in the month of January and July.

**\* 10 seats shall be filled through direct admission. 10 seats shall be filled through online admission portal of Punjabi University Patiala**

**\*\* The seats of these courses are filled at the department level.**

## Electronics and Communication Engineering Section (Labs)

### Digital Electronic Circuits & Microprocessors Application Lab



### Analog Electronics & EDC Lab



### Optical Fiber Communication & Microwave Engineering Lab



**Analog & Digital Communication systems Lab**



**Wireless & Mobile Communication Lab**



**Circuit Theory & Power Electronics Engineering Lab**



## **MECHANICAL ENGINEERING**

### **Faculty**

#### **Professors**

- 1 Hazoor Singh, Ph.D.

#### **Associate Professors**

- 1 Balraj Singh Brar, Ph.D

#### **Assistant Professors**

- 1 Sunil Kumar, M.Tech.
- 2 Sukhpal Singh, Ph.D.
- 3 Rajinder Kumar, M.Tech.
- 4 Deepak Bhandari, Ph.D.
- 5 Rakesh Bhatia, Ph.D.
- 6 Pardeep Kumar, Ph.D.
- 7 Gagandeep Kaushal, Ph.D.
- 8 Avtar Singh, Ph.D.
- 9 Ram Singh, M.Tech. (On Contract)
- 10 Gaganpreet Singh, M.Tech. (On Contract)
- 11 Harpreet Sharma, M.Tech. (On Contract)
- 12 Lakhvir Singh, M.Tech. (On Contract)

## COURSES

### 1. **B.Tech. (4 year):**

#### **Mechanical Engineering (ME)**

Student Intake: 30\*

**Pre-requisite:** Passed out students of 10+2 or equivalent with Physics & Mathematics as compulsory subjects along with any one subject amongst Chemistry/ Biotechnology/ Biology/Technical Vocational subject/ Computer Science/Information Technology/ Informatics Practices/Agriculture/ Engineering Graphics/ Business Studies/ Electronics/ Entrepreneurship, having a minimum aggregate of 45% marks for General Category and 40% marks for SC/ST and Disabled Persons Categories.

**Merit and Admission Criteria:** Admission shall be made on the merit of aggregate of three subjects of 10+2 Physics & Mathematics as compulsory subjects along with any one subject amongst Chemistry/ Biotechnology/ Biology/ Technical Vocational subject/ Computer Science/ Information Technology/ Informatics Practices/ Agriculture/ Engineering Graphics/ Business Studies/ Electronics/ Entrepreneurship and etc. In case of a tie in the merit list prepared as per above criteria, the same shall be broken on the basis of below mentioned "Tie-Breaker" criteria precedence wise. However, after the declaration of JEE-2023 Result, the vacant seats in different streams of B.Tech. course will be filled with preference to candidates with valid rank in JEE 2023. If seats still remain vacant after allotment to applicants based on JEE (Main) -2023 entrance test, these vacant seats will be offered to pass out students of 10+2 or equivalent according to their merit. **Meritorious students admitted in the course shall be given scholarship according to their get marks in qualifying examination/JEE Rank (AIR). (See fee structure)**

**Tie-Breaker:** In case of tie in Admission criteria (upto 3rd decimal place), the following order shall be used precedence wise to break it:

1. Higher Marks in Mathematics in 10+2 Examination.
2. Higher Marks in Physics in 10+2 Examination.
3. Higher Marks in English in 10+2 Examination.
4. Higher Marks/CGPA in 10th Examination.
5. Candidates older in age to be preferred.

In case of any requirement for the tie resolution and subsequent updation in the above criteria, the decision of the committee constituted by Punjabi university, Patiala will be final. The admission criteria for the vacant seats will be notified through notice(s) posted on the Punjabi University Website or advertisement(s) published in Newspaper(s). The detailed seat distribution table, with reservation and the additional seats, as per the University criteria, is given in Appendix-A.

### 2. **Lateral Entry in B.Tech. Programme**

**(for Diploma Holders in 2nd year of B.Tech. Programme):** Students Intake: 09

**Pre-requisite:** All the candidates who have passed diploma in any branch of Engineering and Technology from a recognized institute/institution of Punjab or from other states of India, with a minimum aggregate of 45% marks (40% marks for SC/ST & disabled persons categories) or equivalent grade point or have passed Bachelor Degree in Science (B.Sc.) with mathematics as one of the subjects from a recognized institution with a minimum of 45% aggregate marks (40% for SC/ST & Disabled Persons Categories) or equivalent grade point are eligible for admission to B.Tech. Lateral Entry Programme.

\* **15 seats shall be filled through direct admission. 15 seats shall be filled through online admission portal of Punjabi University Patiala**

**Merit and Admission Criteria:** Admission will be made on the basis of merit of the admission criteria mentioned above and the candidate's preference to different branches of engineering. The seats will be first allotted to the diploma holders. The seats remaining vacant thereafter will be offered to B.Sc. Pass students, according to their merit, as per the eligibility criterion mentioned above. A candidate having diploma in any branch of Engineering and Technology can opt for admission to any of the available branches of B.Tech. Engineering Courses. The counselling schedule for admission under this category will be notified through advertisement published in Newspaper(s) or notice(s) posted on Punjabi University Web Site. *The detailed seat distribution table, with reservation and the additional seats, as per the University criteria, is given in Appendix-B.* **Meritorious students admitted in the course shall be given scholarship according to their get marks in qualifying examination. (See fee structure)**

**Note:** Admission will be done on the basis of merit in the qualifying examination and the candidate's preference to different branches of engineering. The seats will be first allotted to the diploma holders. The seats remaining vacant thereafter will be offered to B.Sc. Pass students, according to their merit, as per the eligibility criterion mentioned above. A candidate having diploma in any branch of Engineering and Technology can opt for admission to any of the available branches of B.Tech. Engineering Courses.

### 3. **B.Tech. (Six-year Integrated Course) (Under Golden Heart Scholarship Scheme)\***

B.Tech. 6 Years Integrated Course:

Students Intake: 30

Admission to First Semester of Module-I (Three Year Diploma in Mechanical Engineering).

**Module-I** (Three Year Diploma in Mechanical Engineering)

**Module-II** (B. Tech. in Mechanical Engineering, 3 Years, through Lateral entry in 2<sup>nd</sup> year)

#### **Eligibility Criterion:**

1. The student should have passed his/her matriculation examination with minimum 55% marks (50% marks for SC/ST category).
2. The students who fail in any one of the subject English, Science and Mathematics shall not be eligible for admission.
3. Admission under this scheme will be on merit basis by taking average marks obtained in the subjects of English, Science and Mathematics in matriculation examination.
4. The student should have passed his/her 5th class from a school situated in a village which does not fall within the limits of a municipal committee or corporation or under a small town/notified area.
5. The student should have passed his/her study from 6th to 10th class from a recognized/affiliated school in a village which does not fall within the limits of a municipal committee or corporation or under a small town/notified area.
6. The annual fee and other charges of the school(s) from where the student passed his 6th to 10th classes should not exceed Rs. 1200/- per annum.
7. The annual family income (parents & Grandparents if living together) should not exceed Rs. 3,00,000/- (Three Lacs).

8. The student and his/her parents must be permanent residents of a village which does not fall within the limits of municipal committee or corporation or under a small town/notified area.
9. The students who have passed their matriculation examination from Adarsh School, Model School or Jawahar Navodaya schools are also eligible if they fulfill the eligibility criteria as above.
10. If any rural area is now notified as Nagar Panchayat, relaxation of notified area will be given to those students who were in class 6<sup>th</sup> or upper 6<sup>th</sup> class at the time of notification.

The candidate must deposit a certificate from the concerned Tehsildar/Panchayat regarding above facts. Full verification will be made by the University. In case the certificate submitted by the candidate is found wrong, all fee/charges deposited by the candidate will be forfeited and the admission will be cancelled. Such candidates will not be admitted in the University or any of the colleges affiliated with the University.

Besides this, the name of the student will be conveyed to UGC/AIU so that such a student be declared ineligible for any other course.

### **Loan for Students (Golden Hearts Scholarship Scheme)**

Deserving students will be given an interest free loan to cover their tuition fee and other charges (excluding mess and hostel charges) at Yadavindra Department of Engineering. This loan will be repayable after the student passes out or is engaged in employment. The students who drop out or do not pass the course will have to repay the loan immediately. The student/parents will have to file an affidavit in this regard.

**Note:** The right to grant above loan is reserved with the University. Rules for the grant of the loan will be as formulated by the Punjabi University, Patiala from time to time.

## **4. B.Tech. (Six-year Integrated Course) (Under Golden Heart Scholarship Scheme)\***

B.Tech. 6 Years Integrated Course:

Students Intake: 30

**Module-I** (10+1 and 10+2 Non-Medical, Two Years)

**Module-II** (B. Tech. in Mechanical Engineering, 4 Years)

Admission to First Year of Module-I (10+1 Non-Medical).

**Note: Admission shall be made by Yadavindra Department of Sciences. Students shall study Module-I in Yadavindra Department of Sciences and Module –II in Yadavindra Department of Engineering.**

### **Eligibility Criterion:**

1. The student should have passed his/her matriculation examination with minimum 55% marks (50% marks for SC/ST category).
2. The students who fail in any one of the subject English, Science and Mathematics shall not be eligible for admission.
3. Admission under this scheme will be on merit basis by taking average marks obtained in the subjects of English, Science and Mathematics in matriculation examination.

4. The student should have passed his/her 5th class from a school situated in a village which does not fall within the limits of a municipal committee or corporation or under a small town/notified area.
5. The student should have passed his/her study from 6th to 10th class from a recognized/affiliated school in a village which does not fall within the limits of a municipal committee or corporation or under a small town/notified area.
6. The annual fee and other charges of the school(s) from where the student passed his 6th to 10th classes should not exceed Rs. 1200/- per annum.
7. The annual family income (parents & Grandparents if living together) should not exceed Rs. 3,00,000/- (Three Lacs).
8. The student and his/her parents must be permanent residents of a village which does not fall within the limits of municipal committee or corporation or under a small town/notified area.
9. The students who have passed their matriculation examination from Adarsh School, Model School or Jawahar Navodya schools are also eligible if they fulfill the eligibility criteria as above.
10. If any rural area is now notified as Nagar Panchayat, relaxation of notified area will be given to those students who were in class 6<sup>th</sup> or upper 6<sup>th</sup> class at the time of notification.

**\*Note: If any seat remains unfilled under Golden Heart Scholarship scheme for rural students, the same will be filled from the rural/urban candidates who do not fulfilled the above said conditions of Golden Heart Scholarship scheme, by taking the annual fee of Rs. 12600/- for 10+1 and 10+2.**

The candidate must deposit a certificate from the concerned Tehsildar/Panchayat regarding above facts. Full verification will be made by the University. In case the certificate submitted by the candidate is found wrong, all fee/charges deposited by the candidate will be forfeited and the admission will be cancelled. Such candidates will not be admitted in the University or any of the colleges affiliated with the University.

Besides this, the name of the student will be conveyed to UGC/AIU so that such a student be declared ineligible for any other course.

### **Loan for Students (Golden Hearts Scholarship Scheme)**

Deserving students will be given an interest free loan to cover their tuition fee and other charges (excluding mess and hostel charges) at Yadavindra Department of Engineering. This loan will be repayable after the student passes out or is engaged in employment. The students who drop out or do not pass the course will have to repay the loan immediately. The student/parents will have to file an affidavit in this regard.

**Note:** The right to grant above loan is reserved with the University. Rules for the grant of the loan will be as formulated by the Punjabi University, Patiala from time to time.

**5. M.Tech. (ME)****(Mechanical Engineering)****Regular-2 years****Part time- 3 years****Student Intake: 20\* each**

**Pre-requisite:** For M.Tech. in Mechanical Engineering, candidate must have B.E./B.Tech. in Mechanical Engineering, Industrial Engineering, Production Engineering, Manufacturing Engineering, Metallurgical Engineering, Mechatronics Engineering, Materials Science/Engineering, Aeronautical Engineering, Automobile Engineering, OR any other equivalent Degree in Engineering with a minimum of 50% marks (45% for SC/ST & Disabled Persons Categories). *The detailed seat distribution table, with reservation and the additional seats, as per the University criteria, is given in Appendix-C.*

**M.Tech.(Mechanical Engineering)**

**Admission Criteria:-**The admission will be made on the basis of GATE (Graduate Aptitude Test in Engineering) score. The details are as under:

- i) GATE (Graduate Aptitude Test in Engineering) qualified candidates will be given absolute preference (as per merit of GATE Score) over the candidates applying for M.Tech. based on B.Tech Score. However, GATE qualified candidates will have to submit the application for admission and must attach the valid score card along with the application at the time of counselling.
- ii) In case the seats still remain vacant, these will be offered to the candidates on the basis of their merit in the Qualifying Examination.

**6. Diploma in \*\* (Direct Admission)****Mechanical Engineering (3 Years)****Student Intake: 30 seats**

**Eligibility Criterion:-** Candidate must have passed matriculation or equivalent course from Punjab School Education Board, Mohali or equivalent board with the subjects of Mathematics, English and Science. Mode of Admission : Candidate will be admitted into diploma courses on the basis of merit of matriculation examination. *The detailed seat distribution table, with reservation and the additional, seats, as per the University criteria, is given in Appendix-E.* **Meritorious students admitted in the course shall be given scholarship according to their marks in qualifying examination. (See fee structure)**

**7. Certificate Course in \*\*****Student Intake: 40 seats****(i) Welder****(ii) Turner****(iii) Fire & Industrial Safety Management**

**Eligibility Criterion:-** The students must have passed matriculation from a recognized board or equivalent.

**Duration:-** Six Months (One Semester) (Admission shall be made twice in an academic calendar year preferably in the month of January and July.

**\* 10 seats shall be filled through direct admission. 10 seats shall be filled through online admission portal of Punjabi University Patiala**

**\*\* The seats of these courses are filled at the department level.**

## Mechanical Engineering Section Labs.

### Strength of Materials Lab



### Refrigeration and Air Conditioning Lab



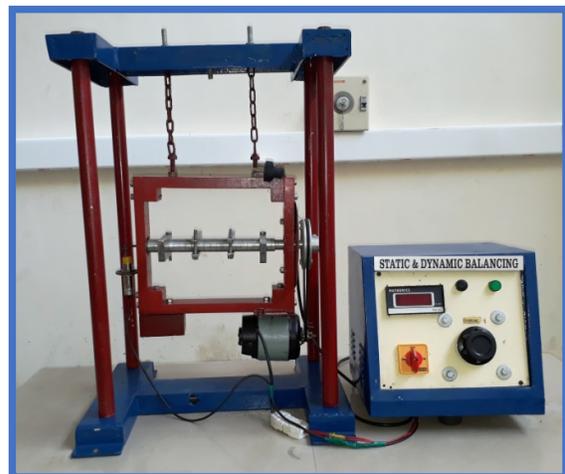
### Internal Combustion Engines Lab



### Fluid Machines Lab



### Dynamics of Machines Lab



### Computer Integrated Manufacturing Systems Lab



## Research Lab

(Sponsored by Department of Science & Technology, Govt. of India)



## Workshop



**OTHER IMPORTANT INFORMATION ABOUT ENGINEERING PROGRAMMES:****A) For B. Tech. Programme in CSE, ECE, ECM, ME Options:**

Admission of NRI candidates (5% of sanctioned intake in each branch, i.e. ECE, CSE, ME) will be done based on their merit in 10+2 (Non-Medical science Group) or equivalent examination. A candidate seeking admission under this category must have secured a minimum of 50% marks or equivalent grade point in 10+2 (non-medical) examination or equivalent. In case, the total of obtained marks are not mentioned in the DMC of a candidate then a combination of Physics, Chemistry, Mathematics, English and a subject having greater marks out of other subjects (Punjabi, Hindi, Computer Science, Physical Education, Environmental Education etc.) will be considered to evaluate the minimum 50% marks criteria in order to determine eligibility of that candidate. However, only the marks of Physics, Chemistry, Mathematics and English will be considered to prepare the merit list. The candidates belonging to NRI category should submit the admission form, proof of NRI category, certificate of 10+2 examination or equivalent and other documents with the Coordinator Admission, Engineering Departments, Main Campus, Punjabi University, Patiala with in the stipulated time period.

The counseling schedule for NRI category will be notified through advertisement(s) in newspapers and/or notice(s) posted on Punjabi University Website.

**B) Branch Shifting Procedure in B. Tech.**

The provision of internal branch shifting, for the students admitted to B.Tech. Part-I, shall be allowed strictly in the second year of the programme on the basis of the merit of marks obtained by them in the first semester of B. Tech. As an outcome of the branch shifting process, the seats falling vacant in a particular branch shall be added to the General Category (85% Punjab) seats and will be offered to the Diploma pass (in any branch of Engg.) students through Lateral entry. However, the students admitted under additional category, namely Rural Area, Outstanding Sports, Youth Festival/Cultural Activities, NRI, Kashmiri Migrants, Cancer/Aids and Thalassemia, will be eligible for branch shifting, only if there is/are vacant seat(s) in their respective categories.

**Conditions & Steps for Branch Change in B. Tech. 2nd Year (3rd Semester):**

- (i). The student of B. Tech (2nd semester) will be given an option at the end of the second semester to change his/her branch on the basis of merit (CGPA) of the 1st semester result.
- (ii). The student will be considered for branch change, provided he/she has passed all the courses offered to him/her in the 1st semester of B.Tech. Programme before applying for branch change.
- (iii). Branch change will be allowed only if the seats are vacant in the desired branch of B.Tech. OR become vacant during the process of branch shuffling.
- (iv). Outflow limit: At maximum, the number of students shifting from a parent allocated B.Tech. branch (i.e. Final Branch allotted in the 1st year) must not exceed beyond 10% of the admitted students (at the time of notification of the Branch change) in that particular branch.
- (v). In case of a tie in the CGPA, a tie breaker will be decided as per the following order: (i) JEE Mains Rank (All India), (ii) 10+2 Percentage, and (iii) Higher in age.
- (vi). The students admitted in the Additional categories (i.e. NRI, Outstanding Sports Person, Rural Area, Kashmiri Migrant, Youth Welfare/Cultural Activities) will be allowed to change the branch against the vacant seats in the respective category of additional seats only.

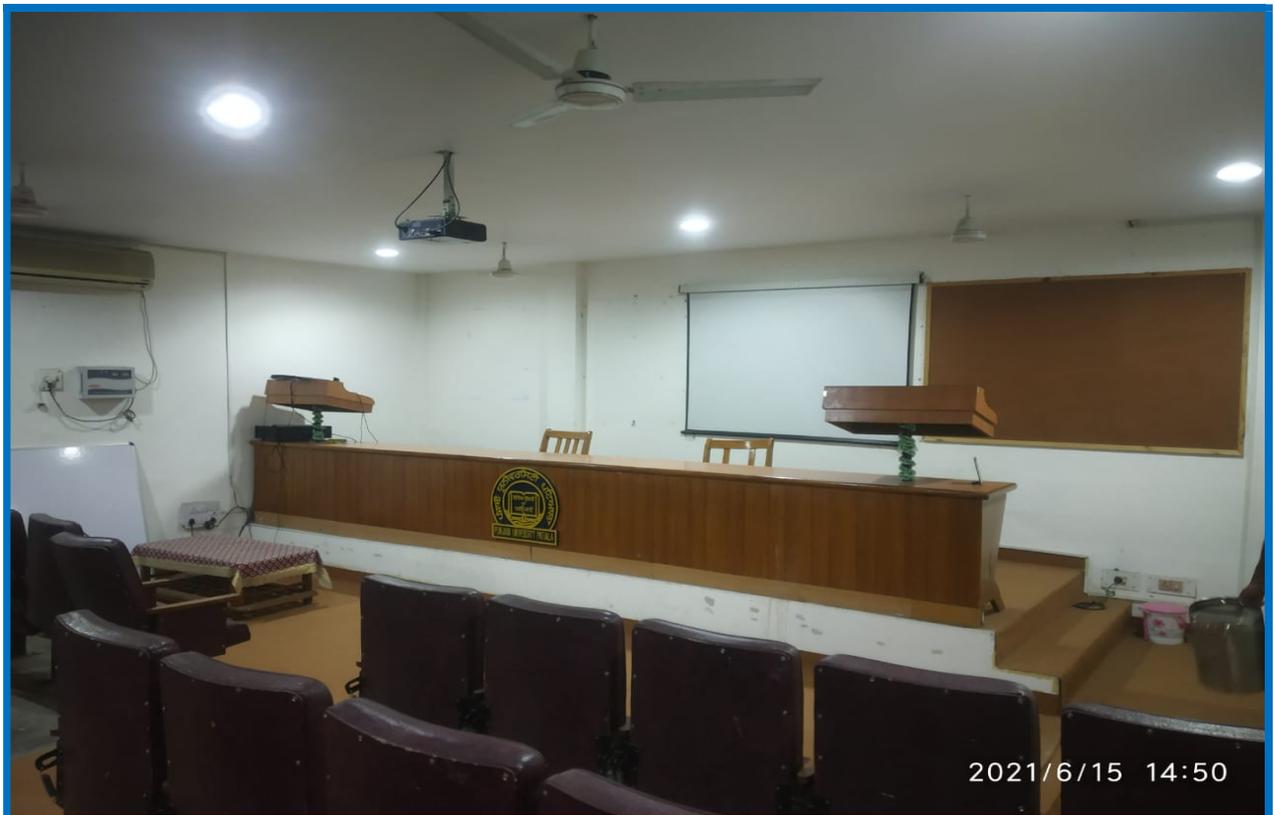
**C) General instructions/ Guidelines for Applicant to Bachelor Programme:-**

1. (a) The candidate must submit the attested copy of Detail Marks Sheet of the qualifying exam (10+2) along with the application.

(b)The candidates seeking admission to B.Tech. Second Year (through Lateral Entry) must submit the attested copies of Detail Mark Sheet of all the semesters of Diploma/ B.Sc. and provisional result (indicating the overall percentage of marks), from the institute last attended by them, at the time of applying for admission.

2. The candidates with incomplete result (re-appear, result not declared, result awaited) will not be considered for admission.
3. A Candidate seeking admission under particular reserved category should clearly mention his / her category at appropriate place in the application form. He/she must provide the certificate(s) as a proof of the claimed category, as per the format available in Punjabi University Professional Handbook of Information, at the time of counseling. Also, these certificates must be issued by the appropriate authority. Otherwise, the candidate's claim for admission against the said category will be forfeited.
4. Further, the candidates seeking admission under Rural Area category has to submit 'Rural Area Residence Certificate' apart from certificate as a proof of 'Education from Rural Area', as per the format provided in Punjabi University Handbook of Information.
5. The order of preference given by the candidate regarding the choice of branches (CSE/ECE/ME) before the counseling shall be treated as final and no request for any change in preference will be entertained later on. If choice is not mentioned against any of the branch (es), *i.e.* any blank space left against the choice of branch(es) in the admission form, it will be treated as not interested.
6. The seats for outstanding sports persons lying vacant in B.Tech. Part-I Programme of the respective branch of Engineering will be offered to Diploma Pass outstanding sports candidate in the 2nd year of B.Tech. Programme. The admission will be given on the basis of merit prepared by Director (Sports), Punjabi University, Patiala. However, these sports category candidates would submit their applications along with the relevant academic and sports certificates (with grading) with Coordinator Admission-B.Tech. IInd Year (LATERAL ENTRY PROGRAMME) within the stipulated time period as notified by the University/department.

## Seminar Hall



**APPENDIX-A (SEAT MATRIX)****B. Tech. (4 Years) Course in Branches: CSE, ECE, ECM, ME  
(As per Punjab Govt. Notification)**

\* The Reservation Policy is tentative and is subject to change as per Policy of Punjab Government/ Punjabi University, Patiala.

Sanctioned Seats per Branch of Engineering			CSE	ECE	ME	ECM
			60	30	30	30
FOR PUNJAB DOMICILE (85%)			51	26	26	26
S. No.	Description	%	Seats			
	General	----	26	14	14	14
I	Scheduled Castes/Scheduled Tribes	25%	13	7	7	7
li	Backward Classes / OBC	10%	05	3	3	3
lii	a) Border Area	1%	2% <sup>§</sup>	1	0	0
	b) Backward Area	1%				
lv	Sports Persons	1%	1	0	0	0
V	a. Disabled Persons (Blind)	5%	2	1	1	1
	b. Disabled Persons (Deaf & Dumb)					
	c. Disabled Persons (Other handicapped)					
Vi	Children/ widows of defense personnel killed or disabled to the extent of 50% or more in action, wards of gallantry awardees, Ex-serviceman and children of serving defense personnel/ Ex-serviceman	1%	2%	1	0	0
Vii	Children/widow of para-military force personnel, Punjab Police, PAP, Punjab Home Guard killed or disabled in action to the extent of 50% or more, ex para-military forces personnel and children of serving para-military forces personnel/ex-paramilitary forces personnel	1%				
Viii	Children / Grand Children of Freedom Fighters	1%	3%	2	1	1
Ix	Children/ Grand Children of terrorist Affected Persons	1%				
X	Children/ Grand Children of Sikh Riot Affected Persons November 1984 Riots Affected displaced persons.	1%				
<b>SEATS IN OUTSIDE PUNJAB CATEGORY (15%)</b>			<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
S. No.	Description	%	Seats			
	General	--	6	3	3	3
I	SC/ST	25%	2	1	1	1
li	BC / OBC	10%	1	0	0	0
ADDITIONAL SEATS						
S. No.	Description	%	Seats			
1	Rural Area	10%	6	3	3	3
2	Sports (Outstanding)	-	5	5	5	5
3	Single Girl Child	-	1	1	1	1
4	Cancer/AIDS/Thalassemia. (with adequate proof)	-	1	1	1	1
5	Youth Festival / Cultural Activities	-	*	*	*	*
6	NRI Category	5%	3	2	2	2
7	Kashmiri Migrants	-	1	1	1	1

\* Youth festival / cultural activities seats will be decided by the Youth Welfare Department as per Punjabi University Rules.

§ This Seat will be allocated to a candidate of higher merit between candidates belonging to border area or backward area category.

**APPENDIX-B (Seat Matrix)**

Lateral Entry for Diploma Holders in 2nd Year of 4 Years B.Tech. in CSE, ECE, ECM, ME  
(As per Punjab Govt. Notification)

Sanctioned Seats per Branch of Engineering		B.Tech. LEET Courses in ECE, ECM, ME		B.Tech. LEET Courses in CSE	
		9#		12#	
<b>FOR PUNJAB DOMICILE (85%)</b>		<b>8</b>		<b>10</b>	
S. No.	Description	%	seats	%	Seats
	General	----	03	----	4
I	Scheduled Castes/Scheduled Tribes	25%	02	25%	3
ii	Backward Classes / OBC	10%	01	10%	1
iii	Sports Persons	1%	0	1%	0
iv	a. Disabled Persons (Blind)	5%	01	5%	1
	b. Disabled Persons (Deaf & Dumb)				
	c. Disabled Persons (Other handicapped)				
V	a) Border Area				
	b) Backward Area				
Vi	Children/ widows of defense personnel killed or disabled to the extent				
	of 50% or more in action, wards of gallantry awardees, Ex-serviceman and children of serving defence personnel/ Ex-serviceman				
Vii	Children/widow of para-military force personnel, Punjab Police, PAP, Punjab Home Guard killed or disabled in action to the extent of 50% or more, ex para-military forces personnel and children of serving para-military forces personnel/ex-paramilitary forces personnel	5%	01	5%	1
Viii	Children / Grand Children of Freedom Fighters				
ix	Children/ Grand Children of terrorist Affected Persons				
X	Children/ Grand Children of Sikh Riot Affected Persons November 1984 Riots Affected displaced persons.				
<b>SEATS IN OUTSIDE PUNJAB CATEGORY (15%)</b>		<b>01</b>		<b>2</b>	
S. No.	Description	%	seats	%	Seats
	General	--	1	--	1
I	SC/ST	25%	0	25%	1
ii	BC / OBC	10%	---	10%	---
<b>ADDITIONAL SEATS</b>					<b>**</b>

# - Vacant seats in Lateral Entry in B.Tech. (CSE, ECE, ECM, ME ) will be notified in the counseling announcement.

\*\* - In Lateral Entry to **B. Tech (4 Years) Course in ECE, ECM, CSE, ME** the additional vacant seats in respective branches will be notified in the counseling announcement.

**APPENDIX-C (SEAT MATRIX)**

M. Tech. (Regular and Part Time) Course in Engg. Branches: CSE, ECE, ME,  
(As per Punjab Govt. Notification)

Sanctioned Seats Per Branch of Engineering		M.Tech. in CSE, ECE, and ME (Regular and Part-Time)	
		20	
FOR PUNJAB DOMICILE (85%)		17	
S. No.	Description	%	Seats
	General	----	9
i	Scheduled Castes/Scheduled Tribes	25%	4
ii	Backward Classes / OBC	10%	2
iii	a. Disabled Persons (Blind)	5%	1
	b. Disabled Persons (Deaf & Dumb)		
	c. Disabled Persons (Other handicapped)		
	a) Border Area		
	b) Backward Area		
iv	Sports Persons	1%	-
v	Children/ widows of defense personnel killed or disabled to the extent of 50% or more in action, wards of gallantry awardees, Ex-serviceman and children of serving defence personnel/ Ex-serviceman	5%	1
vi	Children/widow of para-military force personnel, Punjab Police, PAP, Punjab Home Guard killed or disabled in action to the extent of 50% or more, ex para-military forces personnel and children of serving para-military forces personnel/ex-paramilitary forces personnel		
vii	Children / Grand Children of Freedom Fighters		
viii	Children/ Grand Children of terrorist Affected Persons		
ix	Children/ Grand Children of Sikh Riot Affected Persons November 1984 Riots Affected displaced persons.		
SEATS IN OUTSIDE PUNJAB CATEGORY (15%)		3	
S. No.	Description	%	
	General	--	2
i	SC/ST	25%	1
ii	BC / OBC	10%	-
S. No.	Description (Additional Seats)	%	
1	Rural Area	10%	2
2	Sports (Outstanding)	-	5
3	Single Girl Child	-	1
4	Cancer/AIDS/Thalassemia. (with adequate proof)	-	1
5	Youth Festival / Cultural Activities	-	*
6	NRI Category	5%	1
7	Kashmiri Migrants	-	1

\* Youth Festival / Cultural Activities seats will be decided by the Youth Welfare Department as per Punjabi University Rules.

**APPENDIX-D(SEAT MATRIX)**  
**M.C.A. (Master of Computer Applications)**  
(As per Punjab Govt. Notification)

\* The Reservation Policy is tentative and is subject to change as per Policy of Punjab Government/ Punjabi University, Patiala.

Sanctioned Seats per Branch of Engineering			MCA
			60
<b>FOR PUNJAB DOMICILE (85%)</b>			<b>51</b>
S. No.	Description	%	Seats
	General	----	26
I	Scheduled Castes/Scheduled Tribes	25%	13
ii	Backward Classes / OBC	10%	5
iii	a) Border Area	1%	2% <sup>§</sup>
	b) Backward Area	1%	
iv	Sports Persons	1%	1
V	a. Disabled Persons (Blind)	5%	2
	b. Disabled Persons (Deaf & Dumb)		
	c. Disabled Persons (Other handicapped)		
Vi	Children/ widows of defense personnel killed or disabled to the extent of 50% or more in action, wards of gallantry awardees, Ex-serviceman and children of serving defense personnel/ Ex-serviceman	1%	2%
Vii	Children/widow of para-military force personnel, Punjab Police, PAP, Punjab Home Guard killed or disabled in action to the extent of 50% or more, ex para-military forces personnel and children of serving para-military forces personnel/ex-paramilitary forces personnel	1%	
Viii	Children / Grand Children of Freedom Fighters	1%	3%
Ix	Children/ Grand Children of terrorist Affected Persons	1%	
X	Children/ Grand Children of Sikh Riot Affected Persons November 1984 Riots Affected displaced persons.	1%	
<b>SEATS IN OUTSIDE PUNJAB CATEGORY (15%)</b>			<b>9</b>
S. No.	Description	%	Seats
	General	--	6
I	SC/ST	25%	2
ii	BC / OBC	10%	1
<b>ADDITIONAL SEATS</b>			
S. No.	Description	%	Seats
1	Rural Area	10%	6
2	Sports (Outstanding)	-	5
3	Single Girl Child	-	1
4	Cancer/AIDS/Thalassemia. (with adequate proof)	-	1
5	Youth Festival / Cultural Activities	-	*
6	NRI Category	5%	3
7	Kashmiri Migrants	-	1

\* Youth festival / cultural activities seats will be decided by the Youth Welfare Department as per Punjabi University Rules.

§ This Seat will be allocated to a candidate of higher merit between candidates belonging to border area or Yadavindra Department of Engineering, Punjabi University, Guru Kashi Campus, Damdama Sahib, Talwandi Sabo.

backward area category.

**APPENDIX-E (SEAT MATRIX)****Three Year Diploma Course in Branches: CSE, ECE, ME (Direct Admission)**

(As per Punjab Govt. Notification)

\* The Reservation Policy is tentative and is subject to change as per Policy of Punjab Government/ Punjabi University, Patiala.

Sanctioned Seats per Branch of Engineering			CSE	ECE	ME
			30	30	30
<b>FOR PUNJAB DOMICILE (85%)</b>			<b>26</b>	<b>26</b>	<b>26</b>
S. No.	Description	%	Seats		
	General	----	12	12	12
I	Scheduled Castes/Scheduled Tribes	25%	7	7	7
ii	Backward Classes / OBC	10%	3	3	3
iii	a) Border Area	1%	2% <sup>§</sup>	1	1
	b) Backward Area	1%			
iv	Sports Persons	1%	0	0	0
V	d. Disabled Persons (Blind)	3%	1	1	1
	e. Disabled Persons (Deaf & Dumb)				
	f. Disabled Persons (Other handicapped)				
Vi	Children/ widows of defense personnel killed or disabled to the extent of 50% or more in action, wards of gallantry awardees, Ex-serviceman and children of serving defense personnel/ Ex-serviceman	1%	2%	1	1
Vii	Children/widow of para-military force personnel, Punjab Police, PAP, Punjab Home Guard killed or disabled in action to the extent of 50% or more, ex para-military forces personnel and children of serving para-military forces personnel/ex-paramilitary forces personnel	1%			
Viii	Children / Grand Children of Freedom Fighters	1%	3%	1	1
Ix	Children/ Grand Children of terrorist Affected Persons	1%			
X	Children/ Grand Children of Sikh Riot Affected Persons November 1984 Riots Affected displaced persons.	1%			
<b>SEATS IN OUTSIDE PUNJAB CATEGORY (15%)</b>			<b>4</b>	<b>4</b>	<b>4</b>
S. No.	Description	%	Seats		
	General	--	3	3	3
I	SC/ST	25%	1	1	1
ii	BC / OBC	10%	0	0	0
<b>ADDITIONAL SEATS</b>					
S. No.	Description	%	Seats		
1	Rural Area	10%	3	3	3
2	Sports (Outstanding)	-	5	5	5
3	Single Girl Child	-	1	1	1
4	Cancer/AIDS/Thalassemia. (with adequate proof)	-	1	1	1
5	Youth Festival / Cultural Activities	-	*	*	*
6	NRI Category	5%	2	2	2
7	Kashmiri Migrants	-	1	1	1

\* Youth festival / cultural activities seats will be decided by the Youth Welfare Department as per Punjabi University Rules.

§ This Seat will be allocated to a candidate of higher merit between candidates belonging to border area or backward area category.

**FEE STRUCTURE Session : 2023-24**  
**B.Tech. and M.Tech. Courses**

Course Name	Marks Obtained in qualifying exam i.e. 10+2/ JEE A.I.R rank	Total Annual Fee	Scholarship on Tuition Fee	1st Semester	2nd Semester	3rd Semester	4th Semester	5th Semester	6th Semester	7th Semester	8th Semester
<b>B.Tech. (4 Year / Lateral Entry)</b>  <b>Computer Science and Engineering,</b>  <b>Electronics and Communication Engineering,</b>  <b>Electronics and Computer Engineering,</b>  <b>Mechanical Engineering</b>	Marks 90% or above/JEE rank (A.I.R) (less than or equal to one Lac)	74137	80%	28648	7689	27098	7689	27098	7689	27098	7689
	Annual Fees →			36337		34787		34787		34787	
	Marks 80% or more/JEE rank (A.I.R) (greater than one Lac or less than or equal to 1.5 Lac)	74137	60%	33373	12414	31823	12414	31823	12414	31823	12414
	Annual Fees →			45787		44237		44237		44237	
	Marks 70% or more/JEE rank (A.I.R) (greater than 1.5 Lac or less than or equal to 2 Lac)	74137	40%	38098	17139	36548	17139	36548	17139	36548	17139
	Annual Fees →			55237		53687		53687		53687	
	Marks 60% or more	74137	20%	42823	21864	41273	21864	41273	21864	41273	21864
Annual Fees →			64687		63137		63137		63137		
Marks 45% or above	74137	Nil	47548	26589	45998	26589	45998	26589	45998	26589	
Annual Fees →			74137		72587		72587		72587		
<b>M.Tech. (Regular) 2 Year CSE, ECE, ME</b>				28660	28660	27860	27860				
				57320		55720					
<b>M.Tech. (Part Time) 3 Year CSE, ECE, ME</b>				22720	22720	21920	21920	21920	21920		
				45440		43840		43840			
<ul style="list-style-type: none"> <li>ECA Fund 1000/- Annually for all courses</li> </ul>											

**FEE STRUCTURE Session: 2023-24**  
**Three Year Diploma Courses (Direct Admission)**

Course Name	Marks Obtained in qualifying exam i.e. Matriculation or Equivalent	Total Annual Fee	Scholarship on Tuition Fee	1st Semester	2nd Semester	3rd Semester	4th Semester	5th Semester	6th Semester
Three Year Diploma in  Computer Science and Engineering,  Electronics and Communication Engineering,  Mechanical Engineering	Marks 90% or above in Matriculation or equivalent course	25380	80%	9800	6540	8840	5900	8840	5900
	Annual Fees →			<b>16340</b>		<b>14740</b>		<b>14740</b>	
	Marks 80% or above in Matriculation or equivalent course	25380	70%	10480	6990	9520	6350	9520	6350
	Annual Fees →			<b>17470</b>		<b>15870</b>		<b>15870</b>	
	Marks 70% or above in Matriculation or equivalent course	25380	60%	11160	7440	10200	6800	10200	6800
	Annual Fees →			<b>18600</b>		<b>17000</b>		<b>17000</b>	
	Marks 60% or above in Matriculation or equivalent course	25380	50%	11840	7890	10880	7250	10880	7250
	Annual Fees →			<b>19730</b>		<b>18130</b>		<b>18130</b>	
	Marks below 60% in Matriculation or equivalent course	25380	NIL	15230	10150	14270	9510	14270	9510
	Annual Fees →			<b>25380</b>		<b>23780</b>		<b>23780</b>	

**FEE STRUCTURE Session: 2023-24**  
**MASTER OF COMPUTER APPLICATIONS (M.C.A.)**

Course Name	1st Semester	2nd Semester	3rd Semester	4th Semester		
<b>MASTER OF COMPUTER APPLICATIONS (M.C.A.) TWO YEAR COURSE</b>	28830	28830	28030	28030		
	<b>57660</b>		<b>56060</b>			

**FEE STRUCTURE Session: 2023-24**  
**1. BCA 2. PGDCA 3. M.Sc. (IT) 4. M.Sc. (IT) Lateral Entry**

Course Name	1st YEAR	2 <sup>nd</sup> YEAR	3rd YEAR			
<b>BCA (Bachelor of Computer Applications)</b>	22830	22160	22160			
	21660					
	1st Semester	2nd Semester				
<b>PGDCA( Post Graduate Diploma in Computer Applications)</b>	13400	8260				
	21660					
	1st Semester	2nd Semester	3rd Semester	4th Semester		
<b>M.Sc. (Information Technology)/Lateral Entry</b>	18120	17110	17320	16310		
	35230		33630			

\* **Note:** 1) Refundable Security is to be taken from every student.

2) Fee structure given above is subject to change / revision as per the administrative decision.

(A) **TUITION FEE FROM INTERNATIONAL STUDENTS (EXCEPT STUDENTS SPONSORED BY GOVT. OF INDIA, WHO SHALL PAY NORMAL FEE).** The fee structure can be obtained from the concerned Head of the Department.

(B) **TUITION FEE FROM NRI STUDENTS :** Please contact the concerned Head of the Department for details.

(C) **HOSTEL CHARGES:**

I. Hostel fees for all programmes is Rs. 5480 (2960+2520) per year (Excluding mess charges) and Rs. 2735/- (Refundable Security).

## Schedule of Payment

The students selected for admission shall collect tuition fee slips from the concerned department and hostel charges slips from the concerned hostel. The tuition fee shall be charged for 12 months as given below:

<u>Half Yearly</u>	<u>Semester</u>	<u>Date of Payment</u>
<b>First Half Yearly Installment</b>	<b>June to November</b>	<b>At the time of admission</b>
<b>Second Half Yearly Installment</b>	<b>December to May</b>	<b>November 10 to November 25</b>

- i) Examination fee will be deposited separately according to Examination Schedule.
- ii) The students have the option to deposit fee for the whole year/session in two installment.

If a student does not deposit hostel charges/tuition fee by the due date, he/she will have to pay fine as under:

(a) For the first 10 days	Rs. 10/- per day
(b) Their after in 10 days	500/- lumsum
(c) Their after in 15 Days	1,500/- lumsum
(d) Their after in 15 Days	3,000/- lumsum
(e) Their after in 10 Days	5,000/- lumsum
(f) Their after in one month	10,000/- lumsum
(g) Their after	15,000/- lumsum

# RULES FOR REFUND OF FEES APPLICABLE TO ENGINEERING DEPARTMENT

## REFUNDS/ADJUSTMENTS

As per UGC Notification in October 2018, refund rules/adjustments for all courses in Punjabi University Campus/Regional Centre/Neighbourhood Campus/Constituent Colleges will be as follow:-

- 1) Punjabi University, Patiala shall charge fees in advance only for the Semester/Year in which a student is to engage in academic activities. Collecting advance fees for entire program of study or of more than one semester/ year in which a student is enrolled is strictly prohibited as it restricts the student from exercising other options of enrollment elsewhere.
- 2) If a student withdraws his seat from the program of study in which he/she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees remitted by the student:-

<u>Sr No.</u>	<u>Percentage of Refund of Aggregate Fees*</u>	<u>Point of time when notice of withdrawal of admission is served to Punjabi University, Patiala</u>
1.	100% <i>(Deduction of amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5000/- as processing charges from the refundable amount)</i>	15 days or more before the formally-notified last date of admission.
2.	90%	Less than 15 days before the formally-notified last date of admission.
3.	80%	15 days or less after the formally-notified last date of admission.
4.	50%	30 days or less, but more than 15 days, after the formally-notified last date of admission.
5.	00%	More than 30 days after the formally-notified last date of admission.
<i>*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)</i>		
<i>Last Date of Admission; For B. Tech Part-I, Notification will be released by Punjabi University, Patiala</i>		

- 3) **In case Sr. No.1\* in the table above, the University shall deduct an amount not more than 5% of the fee paid by the student, subject to a maximum of Rs. 5000/- as processing charges from the refundable amount.**
- 4) Fees shall be refunded by Punjabi University, Patiala to an eligible student within 15 days from the date of receiving a written application from him/her in this regard.
- 5) If a student vacates the seat allotted to him/her, the concerned refund case will be sent by the concerned head of the Accounts branch, Punjabi University, Patiala after fully verifying/certifying the case. In such cases refund will be made by the Accounts branch, Punjabi University, Patiala.
- 6) If a student vacates the seat after first semester/year and in next semester/year then only security fees will be refunded. In such cases if the student will submit completely filled security form taking "No due certificate" from concerned Head of the department. In such case only library/security fee will be refunded.
- 7) If a student submits hostel fee to get hostel facility and after that he/she does not join hostel then the refund will be made by deducting the 10% of refundable amount as processing fee charges. (Student will have to give an application to concerned warden of the concerned hostel within 15 days from the date of submitting fees (included)). After 15 days hostel fee will not be refunded to the student. In case student leaves the hostel after joining the hostel then no hostel fee will be refunded.
- 8) If a student after taking admission in a deptt./ Centre/College/Neighbourhood Campus of Punjabi University changes his/her subject/course/category/centre/college/campus then his/her tuition fee and funds will be adjusted only when he/she will transfer the difference of tuition fee and funds of both the departments of the University. If after adjusting the fee, the University is to pay the difference to the students, then that difference will be adjusted in the next class/semester. If the

student leaves the study after first semester or year, then the difference will be refunded to the student after checking the eligibility of the student.

If a student submits the fee of two courses then he will be refunded the fee including funds etc. of one course. To receive the refund he/she has to apply through the present head of the deptt. duly attested by the present course head of deptt. and left course head of the deptt.

- 9) If a student gets admission in higher class but fails to pass the lower class, then the tuition fee and funds of higher class will be adjusted only when he joins the higher class. If there is any difference in the tuition fee and funds, he has to deposit at the rate of present fee structure of class. If a student leaves the course during his/her study and after sometime he/she joins the class, then he/she has to pay the tuition fee and funds as per new rates i.e., of the present session.
- 10) If any student dies during his/her study then his/her remaining tuition fee will be refunded to his/her mother/father or husband/wife. This payment will be made within 2 months after receiving the death certificate and an affidavit.
- 11) If a student firstly submits his/her fee, but subsequently that his/her half/full tuition fee is waived off then in this situation his/her submitted tuition fee will be adjusted/refunded.
- 12) **For NRI students:** If a student after taking admission in above categories, gets admission in the same course or other in the general category, then his/her paid fee tuition fee and other funds will be adjusted under the general category fee. If some amount is still left then it will be refunded. If after adjustment, the student has to pay then the difference will be paid by the student.

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## **LIST OF COMPETENT AUTHORITY TO ISSUE VARIOUS CERTIFICATES**

1. A candidate applying for admission under [**category S. No. (i): Table 1**] i.e. against the seats reserved for Scheduled Casts/Scheduled Tribes category shall be considered provided he/she produces a Certificate signed by the District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/First Class Stipendary Magistrate/City Magistrate/Sub Divisional Magistrate/Talika Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendary Magistrate). Revenue Officer not below the rank of Tehsildar as per U.O. No. 10/2/96-2 SWI/11-12-13-14 dated, Che. 8.1.99. or as per Punjab Government notification Nos. 1/3/95-PPII/7332 and 1/3/95-3PII/10377 dated 14.06.1999 and 18.08.2000 and 1/8/07-RC1/853 dated 29-06-2009.
2. A candidate applying for admission under [**category S. No. (ii): Table 1**] i.e. against the seats reserved for Backward Classes/OBC category shall be considered provided he/she produces income certificates of parents along with Backward Class/OBC Certificate signed by appropriate authority as per latest instructions of the Punjab Government.
3. A candidate shall be eligible for admission under [**category S. No. iii (a & b): Table 1**] only if he/she is from a town/village within 10 miles from the International Border excluding the towns of Ferozepur and Gurdaspur or his/her town/village falls within the Backward area limits. A certificate to this effect should be obtained from S.D.M./G..A. to D.C./D.C. and S.D.O. (Civil).
4. A candidate seeking admission under [**category S. No. v: Table 1**] will produce a certificate from the respective Deputy Commissioner.
5. A candidate claiming admission under [**category S. No. vi (a, b & c): Table 1**] must at least be 40 per cent handicapped duly certified by the C.M.O.
6. A candidate claiming admission under the [**category S. No. vii, viii: Table 1**] will produce a certificate from the Commanding Officer/Commandant/SSP.
7. In order to decide the eligibility of riots-affected [**category S. No. ix: Table 1**], the candidate must produce a certificate from the respective Deputy Commissioner to the effect that he/she is a November, 1984 riots affected displaced person. As regards a terrorist affected person/dependent of terrorist affected families in Punjab, a certificate from the respective Deputy Commissioner to this effect is required. Dependents of terrorist affected family will mean a family which has lost its bread-earner in some terrorist action in Punjab.
8. **Single Girl Child or one of the Girl** [**Additional seats, category S. No. x : Table 1**] In each course of study there will be 1% seats for Single Girl Child or one of the Girl of parents having two or more girls and having no male child. Students admitted against the Single Girl Child seat in post-graduate courses will be eligible to apply for the scholarship under UGC scheme "Post Graduate Indira Gandhi Scholarship Scheme for Single Girl Child" provided that an affidavit from the student duly attested by the First Class Magistrate/Gazetted officer mentioning that she is the only child in the family is submitted.
9. Candidates from Rural Areas [**Additional seats, category S. No. 1: Table 1**] In each course of study, there will be 10% additional seats for the candidates **hailing from rural areas (i. e. Residence Proof of Rural Area required)**, subject to a minimum of one seat. Only those candidates will be considered in this category who have passed their Matriculation/+2 examination from those rural schools which do not fall in the area of a Municipal Corporation/Municipal Committee/Small Town/Notified Area.  
Further, the candidate should have been studying in such school for at least five years before passing the last examination. A candidate claiming such benefit will have to produce a certificate from the Tehsildar of the area certifying that the school from where the candidate has passed the Matriculation/+2 examination, falls within the aforesaid rural area.

## Notifications and Format of Certificates

No1/3/95-3PPH/9619

**GOVERNMENT OF PUNJAB  
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS  
(PERSONNEL POLICIES ii BRANCH)**

Dated, Chandigarh the 6/6/1996

To,

- (I) All the Financial Commissioners to the Government of Punjab.
- (II) All the Principal Secretaries/Administrative Secretaries to the Government of Punjab.
- (III) All Heads of Department, Commissioners of Divisions, Registrar, Punjab and Haryana High Court, District and Session Judges, Deputy Commissioners, Sub-Divisional Officers(Civil) in the Punjab State.

**Subject:** Bonafide resident of Punjab- Guidelines for grant of Resident Certificate.

Sir/Madam,

I am directed to invite your attention to the Punjab Government Circular Letter No. 1/3/95-3PPH/2043, dated 29.1.1996 vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/Medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pardeep Jain Vs. Union of India and others (reported as AIR 1984-SP-1421) wherein it was held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Governments on the subject. Accordingly, it has been decided by the Government to revise the Government instructions referred to above, as under:

Categories	Affidavit certificate and the authorities competent to issue the same
(A) Citizen of India	
(B) Produce an affidavit to the effect that they or their children/wards have not obtained the benefit of Residence in any other state.	Affidavit of the parent/guardian to be attested by an Executive Magistrate/Oath Commissioner/ Notary Public.
(I) Candidates who have studied for a period of 5 years in Punjab or have studied in Punjab for 2 years just preceding the qualifying examination for the admission.	Certificate to be issued by the Head/Principal of the Govt. And recognized Schools/Colleges concerned.
(II) Children/wards of:	
(a) The employees of Punjab Government posted in or outside Punjab State or working on deputation having at least 3 years of service.	Certificate to be issued by respective Head of the Department.
(b) The employees of Govt. Of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. For a period of 3 years	Certificate to be issued by the respective Head of the Department.

--	--

(c) The employees of State Govt. Institutions/undertakings who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. For a period of 3 years.	----do----
(d) The employees having at least 3 years of service in autonomous bodies/companies in which Punjab Govt. Has 20% or more shares	----do---
(III) Children/wards of the pensioners of Punjab Govt. Irrespective of the fact that the original home of the retiree is in a State other than Punjab or he has settled after retirement in or outside Punjab	PPO issued by the Accountant General, Punjab.
(IV) Children/wards of persons who have settled in Punjab or had resided in Punjab for a period of at least 5 years at any time prior to the date of the submission of application either in pursuit of a profession or holding a job.	Certificate to be issued by the DC, ADC(R), ADC(D), SDO(Civil), GA to DC, DORG, DRO, EM, Tehsildar, Commissioners of Municipal Corporations of Amritsar, Jalandhar and Ludhiana.
(V) Children/wards of persons who have held immovable property in Punjab for a period of five years. The property should be in the name of the parents/guardians or the candidate himself.	DC, ADC(R), ADC(D), SDO(Civil), GA to DC, DORG, Tehsildar/DRO based on copies of Jamabandi, Revenue Record, Municipal Record, Registered Deeds or any other document to the full satisfaction of D.C.
(VI) Persons who were born in Punjab and produce a certificate to the effect.	As per Category (IV) above.

2. For the purpose of uniformity for issuing the certificate of Residence in the case of various categories to be issued by the competent authorities, proformas have been prescribed which are enclosed herewith. After careful consideration it has also been decided to delete the D.T.O., included among the certifying authorities against category (IV) & (VI) of the policy instruction dated 29/10/1996.

**SPECIMEN FORMATS OF RESIDENT CERTIFICATE**

**AFFIDAVIT OF THE PARENT/GUARDIAN TO BE ATTESTED BY AN EXECUTIVE MAGISTRATE/OATH  
COMMISSIONER/NOTARY PUBLIC IN**

**CASE OF CATEGORY A (Appendix A)**

I ..... father/mother/guardian of  
Miss/Mr..... resident of .....

(full address to be given)

---

Do hereby solemnly state and affirm as under:

- That I am a citizen of India.
- That neither the deponent nor the child/ward of deponent have obtained the benefit of Residence in any other State.

Dated.....

DEPONENT

---

**CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE  
GOVERNMENT/RECOGNISED SCHOOL/COLLEGE CONCERNED IN CASE OF CATEGORY (B)(I)  
(Appendix A)**

It is certified that Miss/Mr. ....D/o/S/o  
Sh..... has been a student of this School/College for a period  
of ..... years from ..... to ..... He left the  
School/College on .....,

Dated.....

Signature of Principal/Headmaster  
Of the College/School  
(with Seal)

**CERTIFICATE TO BE ISSUED BY THE HEAD OF THE DEPARTMENT IN CASE OF CATEGORY (B)(II)(a)  
(Appendix A)**

Certified that Sh.....S/o Sh..... father of  
Miss/Mr..... is an employee of the .....of  
(Name of Child/ward) (Name of office)  
Punjab Government. He is working as.....and is posted at ..... He has  
more than three years service at his credit.

OR

Certified that Sh ..... S/o Sh..... is father of  
Miss/Mr..... and employee of the .....of Punjab Government.  
He is working as .....on deputation with  
the .....and is posted at .....He has more than three years service  
at his credit.

Place:.....

Head of the Department

Dated:.....

(With Seal)

---

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN CASE OF  
CATEGORY (B)(II)(b) (Appendix A)**

Certified that Sh ..... S/o Sh..... father of  
Miss/Mr..... is an employee of Govt. of India and is working  
as ..... He has been posted at Chandigarh/Punjab in connection with  
the affairs of Punjab Government for the past three years.

Place:.....

Head of the Department

Dated:.....

(With Seal)

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN CASE OF  
CATEGORY (B)(II)(c) (Appendix A)**

Certified that Sh ..... S/o Sh..... father of  
Miss/Mr..... is an employee of .....

(State Govt. Institution/Undertaking)

of the Government of Punjab and is working as ..... He is posted at  
Chandigarh/Punjab in connection with the affairs of Punjab Government for the past three years.

Place:.....

Head of the Department

Dated:.....

(With Seal)

---

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN CASE OF  
CATEGORY (B)(II)(d) (Appendix A)**

Certified that Sh ..... S/o Sh..... father of  
Miss/Mr..... is an employee of .....

(Name of the autonomous bodies/company)

in which the Punjab Govt. has 20% or more share. He is working as ..... and is posted  
at .....,

It is also certified that he has three years service in the above said autonomous bodies/company.

Place:.....

Head of the Department

Dated:.....

(With Seal)

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D), SDO (C), GA TO DC, D.O.R.G., D.R.O., E.M. TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORY (B) (IV) (Appendix-A)**

Certified that \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_  
(Name of the person)  
father/guardian \_\_\_\_\_ of Miss/Mr. \_\_\_\_\_  
(Name of the Child/ward with full address)  
has settled\*in Punjab or has reside\* in Punjab for a period of 5 years from \_\_\_\_\_  
to \_\_\_\_\_ he is working as \_\_\_\_\_

(Name of profession Designation and job)

\*Strike whichever is not applicable

Place:

Dated:

Signature of DC,ADC(R),ADC(D),SDO(C),  
GA TO DC, D.O.R.G., D.R.O., E.M.  
Tehsildar, Commissioners of Municipal  
Corporations of Amritsar, Jalandhar  
and Ludhiana.  
(With Seal)

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D), SDO (C), GA TO DC, D.O.R.G., D.R.O., E.M. TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORY (B) (V) (Appendix-A)**

Certified that \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_  
(Name of the person)  
father/guardian \_\_\_\_\_ of Miss/Mr. \_\_\_\_\_ hold  
(Name of the Child/ward with full address)  
immovable property at \_\_\_\_\_ in the state of  
(Place and District)  
Punjab for the past \_\_\_\_\_ years.

Place:

Signature of DC,ADC(R),ADC(D),SDO(C),  
GA TO DC, D.O.R.G., D.R.O., E.M.  
Tehsildar, based on copies of  
Jamabandi, Revenue Record, Municipal Record,  
Registered deeds or any other document to the Dated:  
full satisfaction of the D.C.  
(With Seal)

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC,ADC(R), ADC(D), SDO(C), GA TO DC, D.O.R.G., D.R.O., E.M. TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALLANDHAR AND LUDHIANA IN CASE OF CATEGORY (b)(VI)(Appendix-A)**

Certified that Miss/Mr.....S/o Sh..... resident  
of ..... was born in Punjab as per Birth  
Certificate.

Place:.....

Dated:.....

Signature of DC,ADC(R),ADC(D),SDO(C),  
GA to DC, D.O.R.G., D.R.O., E.M.  
Tehsildar, Commissioners of Municipal  
Corporation of Amritsar, Jalandhar and Ludhiana.

(With Seal)



GOVERNMENT of PUNJAB  
Office of the Tehsildar, ( \_\_\_\_\_ )  
Name of District

## Punjab Residential Certificate

Document Sr. No.

### CATEGORY No. IV

Certified that Shri/Smt. \_\_\_\_\_

Son/Daughter of Sh. \_\_\_\_\_

Mother's Name, Smt. \_\_\_\_\_

Resident of \_\_\_\_\_

Tehsil \_\_\_\_\_ District \_\_\_\_\_

Has settled in Punjab or has resided in Punjab for a period of \_\_\_\_\_ years from \_\_\_\_\_ to \_\_\_\_\_ . He is working as \_\_\_\_\_ .

This issues as per Pb. Govt.Cir.No. 1/3/95-3PP2/2043, dated 29-01-1996 and Cir.No. 1/3/95-3PP2/9619, dated 06-06-1996, 1/3/95-3PP2/80, dated 01-01-1999 and 1/3/95-3PP2/7480, dated 24-5-2001 for the purpose of admission to educational Institutions (Including Technical/Medical institutions) only.

Date of Issuance:

Signature of the Issuing Authority:

Digitally Signed by:

Designation:

Date:

(Stamp and Sign of certificate printing center)

Place:

Disclaimer- "This is a digitally Signed Certificate and does not require hand written signatures. The responsibility of verification of this document, before accepting the same for any legal purpose, would rest with the Institution or Organization or Company or any other entity where this document is produced."

The Content of this document could be verified using the document serial number at the following web link <http://edistrict.punjab.gov.in/EDA>

## NOTIFICATIONS AND FORMAT OF CERTIFICATES

### *Notifications*

GOVERNMENT OF PUNJAB, DEPARTMENT OF PERSONNEL  
(PERSONNEL POLICIES II BRANCH)  
Nos. 1/3/95-3PPIL/7332 & 1/3/95-3PPIL/10377  
Dated, Chandigarh, the 14/6/1999 & 18/8/2000

To

All the Heads of the Departments,  
Commissioners of Divisions,  
Deputy Commissioners, Registrar  
Punjab and Haryana High Court,  
District and Session Judges and  
Sub-Divisional Magistrates (Civil)  
in the state of Punjab.

**Subject:** Issuance of Certificates for the purpose of seeking admission to various educational/technical/professional institutions in the State and also for employment.

Sir,

It has been brought to the notice of Government that educational authorities and institutions prescribe various certificates regarding residence, SC/BC category and backward area etc. to be furnished by the students/candidates with the application forms for entrance examination or employment in the formats and by the authorities different from those prescribed by the government departments. Cases have also been reported where the authorities concerned insist on retaining original certificates and refuse to accept the attested photo copies of the certificates. All this results in harassment and panic among the students/candidates and their parents/guardian, since they have to apply with such certificates to more than one authorities simultaneously and within a limited period. The list of certificates required at the time of applying for CET/JET/PMT and PSU are enclosed by way of illustration.

2. In order to overcome the difficulty mentioned above, it has been decided by the Government that the following procedure shall be followed meticulously by all the educational and other authorities concerned:

- (1) Certificates issued in the format and by the authorities prescribed by Government Departments shall be accepted as valid by all educational institutions and other authorities.
- (2) Where a number of authorities have been authorised to issue the certificates there shall be no insistence on issue of a certificate by any particular authority or by the highest authority indicated in the format.
- (3) (a) In case of entrance examinations, no certificate should be called for in the first instance alongwith the application form. It will be sufficient for the candidates seeking admission or

## NOTIFICATIONS AND FORMAT OF CERTIFICATES

other facility to indicate in the application form whether he/she belongs to any particular category entitling him/her to certain concessions or facility. Requisite certificates may be obtained only from the selected/wait listed candidates.

- (b) To further simplify the procedure attested copies of the certificates only shall be retained and original certificates if required to be produced at the time of interview shall be returned immediately, thereafter.
4. Parents/guardian or candidates can also obtain Scheduled Caste Certificate for the purpose of seeking admission as per proforma given below from the Head of Institution where the candidate has studied if the proof i.e. an attested copy of Scheduled Caste Certificate issued by a competent authority in favour of the candidate or the father of the candidate is available in the school records.
  5. (i) If parents/guardians are employed with Punjab Govt. they can obtain S.C. Certificate from the Head of Dept. or the Head of Office in the proforma given below provided relevant S.C. Certificate exists on the in service record.  
(ii) If the residents of Punjab who are employed in Govt. of India or any other State Govt. the S.C. Certificate in such cases will also issued by the respective H.O.D. or Head of Office in the proforma given below provided S.C. Certificate exists in their service record.
  6. In case of freedom fighters; political sufferers, terrorists/riot victims and migrants where the registers are maintained by D.C. Office the certificate may be issued by Deputy Commissioner/ G.A. to D.C./A.D.C.

These instructions shall come into force with immediate effect and shall be affective even where admission prospectus have already been printed following earlier instructions but entrance examination is yet to be held or deadline for submission of forms is not yet over.

## NOTIFICATIONS AND FORMAT OF CERTIFICATES

ਨੰ : 1/8/07-ਰਸ1/853

ਪੰਜਾਬ ਸਰਕਾਰ

ਭਲਾਈ ਵਿਭਾਗ

(ਰਿਜ਼ਰਵੇਸ਼ਨ ਸੈੱਲ)

ਸੇਵਾ ਵਿਖੇ,

ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ,  
ਸਮੂਹ ਜਿਲ੍ਹਿਆਂ ਦੇ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰਜ਼,  
ਸਮੂਹ ਉਪ ਮੰਡਲ ਮੇਜਿਸਟਰੇਟ (ਸਿਵਲ) ਅਤੇ  
ਤਹਿਸੀਲਦਾਰ

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ : 29.06.2009

**ਵਿਸ਼ਾ : ਅਨੁਸੂਚਿਤ ਜਾਤੀਆਂ ਅਤੇ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਨੂੰ ਜਾਤੀ  
ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ**

ਸ਼੍ਰੀਮਾਨ ਜੀ,

ਮੈਨੂੰ ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਆਪ ਦਾ ਧਿਆਨ ਸਰਕਾਰ ਦੇ ਪੱਤਰ ਨੰ.1/8/07-  
ਰਸ1/815-10.07.2008 ਅਤੇ ਇਸ ਸਬੰਧ ਵਿੱਚ ਸਮੇਂ-ਸਮੇਂ ਸਿਰ ਜਾਰੀ ਕੀਤੀਆਂ ਗਈਆਂ  
ਹਦਾਇਤਾਂ ਵੱਲ ਦਿਵਾਉਣ ਕਹਿਣ ਦੀ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਅਨੁਸੂਚਿਤ ਜਾਤੀਆਂ ਅਤੇ  
ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੇ ਵਿਅਕਤੀਆਂ ਨੂੰ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਲਈ ਪਹਿਲਾਂ ਅਧਿਕਾਰਤ  
ਕੀਤੇ ਅਧਿਕਾਰੀਆਂ ਤੋਂ ਇਲਾਵਾ ਹੋਠ ਲਿਖੇ ਅਧਿਕਾਰੀਆਂ ਨੂੰ ਜਾਤੀ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ  
ਦੇ ਅਖਤਿਆਰ ਦਿੱਤੇ ਜਾਂਦੇ ਹਨ:

ਲੜੀ ਨੰਬਰ	ਕੈਟਾਗਰੀ	ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਲਈ ਸਮੱਰਥ ਅਧਿਕਾਰੀ
1	2	3
1.	ਪੇਂਡੂ ਖੇਤਰਾਂ ਲਈ	ਸਬੰਧਤ ਬਲਾਕ ਵਿਕਾਸ ਤੇ ਪੰਚਾਇਤ ਅਫਸਰ
2.	ਮਿਉਂਸਪਲ ਕਰਪੋਰੇਸ਼ਨਾਂ ਦੀ ਹਦੂਦ ਦੇ ਵਸਨੀਕਾਂ ਲਈ	ਸਬੰਧਤ ਮਿਉਂਸਪਲ ਕਮਿਸ਼ਨਰ/ਵਧੀਕ ਕਮਿਸ਼ਨਰ
3.	ਮਿਉਂਸਪਲ ਕੌਂਸਲਾਂ/ ਐਨ.ਏ.ਸੀ. ਦੀ ਹਦੂਦ ਦੇ ਵਸਨੀਕਾਂ ਲਈ	ਸਬੰਧਤ ਕਾਰਜ ਸਾਧਕ ਅਫਸਰ

1. ਇਹ ਸਪੱਸ਼ਟ ਤੌਰ ਤੇ ਦਸਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਸੰਵਿਧਾਨਕ ਹੁਕਮ (ਅਨੁਸੂਚਿਤ  
ਜਾਤੀ), ਪੰਜਾਬ ਲਿਸਟ (ਕਾਪੀ ਨੱਥੀ ਹੈ) ਵਿੱਚ ਦਰਜ ਹਿੰਦੂ, ਸਿੱਖ ਅਤੇ ਬੁੱਧ ਧਰਮ ਦੇ ਅਨੁ-  
ਯਾਈਆਂ ਨੂੰ ਹੀ ਅਨੁਸੂਚਿਤ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕੀਤੇ ਜਾ ਸਕਦੇ ਹਨ ਅਤੇ ਇਸ ਲਿਸਟ ਤੋਂ  
ਬਾਹਰ ਕਿਸੇ ਵੀ ਜਾਤੀ/ਉਪ ਜਾਤੀ ਨੂੰ ਜਾਰੀ ਕੀਤਾ ਗਿਆ ਜਾਤੀ ਸਰਟੀਫਿਕੇਟ ਗੈਰ-ਕਾਨੂੰਨੀ

## NOTIFICATIONS AND FORMAT OF CERTIFICATES

ਹੋਵੇਗਾ। ਇਸ ਲਈ ਅਨੁਸੂਚਿਤ ਜਾਤੀ ਸਰਟੀਫਿਕੇਟ ਕੇਵਲ ਅਨੁਸੂਚਿਤ ਜਾਤੀ ਦੀ ਸੂਚੀ ਵਿੱਚ ਦਰਜ ਜਾਤੀਆਂ ਨੂੰ ਹੀ ਜਾਰੀ ਕੀਤੀ ਜਾਣਾ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ।

ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ/ਹੋਰ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਨਾਲ ਸਬੰਧਤ ਵਿਅਕਤੀਆਂ ਨੂੰ ਪਛੜੀ ਸ਼੍ਰੇਣੀ/ਓ.ਬੀ.ਸੀ. ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਲਈ ਸਰਕਾਰ ਦੇ ਪੱਤਰ ਨੰ:1/41/93-ਰਸ1/209-211, ਮਿਤੀ 24.02.2009 (ਕਾਪੀ ਨੱਥੀ ਹੈ) ਰਾਹੀਂ ਸਲਾਨਾ ਆਮਦਨ ਸੀਮਾ ਦੀ ਹੱਦ ਨਿਸ਼ਚਿਤ ਕੀਤੀ ਗਈ ਹੈ, ਪੰਜਾਬ ਰਾਜ ਲਈ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ/ਹੋਰ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੀ ਸੂਚੀ ਨਾਲ ਨੱਥੀ ਕਰਕੇ ਭੇਜੀ ਜਾਂਦੀ ਹੈ। ਇਨ੍ਹਾਂ ਜਾਤੀਆਂ ਦੇ ਉਮੀਦਵਾਰਾਂ ਨੂੰ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਲਈ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਅਤੇ ਹੋਰ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੇ ਸਮਾਜਿਕ ਤੌਰ ਤੇ ਪਦ-ਉੱਨਤ (ਕਰੀਮੀਲੇਅਰ) ਵਿਅਕਤੀਆਂ ਨੂੰ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਲਈ ਰਾਖਵੇਂਕਰਨ ਦੇ ਦਾਇਰੇ ਤੋਂ ਬਾਹਰ ਰੱਖਣ ਲਈ ਸਰਕਾਰ ਵੱਲੋਂ ਨੀਤੀ ਹਦਾਇਤਾਂ ਮਿਤੀ 24.02.2009 ਅਤੇ ਇਸ ਸਬੰਧ ਵਿੱਚ ਸਮੇਂ-ਸਮੇਂ ਸਿਰ ਜਾਰੀ ਕੀਤੀਆਂ ਗਈਆਂ ਹੋਰ ਹਦਾਇਤਾਂ ਨੂੰ ਧਿਆਨ ਵਿੱਚ ਰੱਖ ਕੇ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਨੂੰ ਪਛੜੀ ਸ਼੍ਰੇਣੀ/ਓ.ਬੀ.ਸੀ. ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨਾ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ।

ਇਹ ਹਦਾਇਤਾਂ ਕੇਵਲ ਮਿਤੀ 01.07.2009 ਤੋਂ ਮਿਤੀ 30.09.2009 ਤੱਕ ਹੀ ਲਾਗੂ ਰਹਿਣਗੀਆਂ।

ਸਹੀ/-  
ਅਧਿਨ ਸਕੱਤਰ ਭਲਾਈ

## FORMAT OF CERTIFICATE



GOVERNMENT of PUNJAB  
Office of the Tehsildar, (\_\_\_\_\_) )  
Name of District

### Certificate of Scheduled Caste

Document Sr. No.

It is Certified that \_\_\_\_\_ Shri/Smt. \_\_\_\_\_  
Son/Daughter of \_\_\_\_\_ Shri \_\_\_\_\_ of  
Village/Town \_\_\_\_\_ of  
District/Division \_\_\_\_\_  
State of Punjab belongs to \_\_\_\_\_ Caste which  
has been recongnized as Scheduled Caste as per "The Constitution (Scheduled Castes), Order 1950".

Shri \_\_\_\_\_ and his family lives in village/Town of \_\_\_\_\_ of  
District/Division \_\_\_\_\_ of Punjab State.

Date of Issuance:

Signature of the Issuing Authority:

(Stamp and sign of certificate printing center)

Digitally Signed by:  
Designation:  
Date:  
Place:

Disclaimer- "This is a digitally Signed Certificate and does not require hand written signatures. The responsibility of verification of this document, before accepting the same for any legal purpose, would rest with the Institution or Organization or Company or any other entity where this document is produced."

The Content of this document could be verified using the document serial number at the following web  
link <http://edistrict.punjab.gov.in/EDA>



## FORMAT OF CERTIFICATE

GOVERNMENT of PUNJAB  
Office of the Tehsildar, (\_\_\_\_\_) )  
Name of District

### Certificate of Backward Class

Document Sr. No.

This is to Certified that Shri/Smt. \_\_\_\_\_

Son/Daughter of Shri \_\_\_\_\_ of \_\_\_\_\_

Town of \_\_\_\_\_

District/Division In the State of Punjab belongs to the \_\_\_\_\_ Community which is recognized as a backward class under the Government of Punjab, Department of Welfare of SCs and BCs vide Notification No. 11096-WG55/53380 dated 03/09/1955 and Government of Punjab (Reservation Cell) vide Notification No. 1/41/93-RS1/1093050/1 dated 27-10-2017.

Shri/Smt \_\_\_\_\_ and/or his/her family ordinarily resides in the \_\_\_\_\_ District/Division of the state of Punjab.

This is also to certify that he does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of Punjab, Department of Welfare of SCs and BCs Notification no. 1/41/93-RC1/ dated 17-01-1994, as amended vide Notification no. 1/41/93-RC1/1597 dated 17-08-2005, Notification No. 1/41/93-RC1/209 dated 24-02-2009 and Notification No. 1/41/93-RC1/609 dated 24-10-2013 and Government of Punjab (Reservation Cell) vide Notification No. 1/41/93-RS1/1093050/1 dated 27-10-2017.

Date of Issuance:

Signature of the Issuing Authority:

Digitally Signed by:

Designation:

Date:

(Stamp and sign of certificate printing center)

Place:

Note: The term "Ordinarily" used here will have same meaning as in Section 20 of Representation of People Act, 1950.

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## ਦਫ਼ਤਰ ਜ਼ਿਲ੍ਹਾ ਭਲਾਈ ਅਫ਼ਸਰ, ਪਟਿਆਲਾ।

(ਡਾ.ਬੀ.ਆਰ.ਅੰਬੇਦਕਰ ਭਵਨ, ਸੇਵਾ ਸਿੰਘ ਠੀਕਰੀ ਵਾਲਾ ਨਗਰ,  
ਈ-ਮੇਲ: [dwopatiala@gmail.com](mailto:dwopatiala@gmail.com) ਟੈਲੀਫੋਨ ਨੰ: 0175-2370574)

ਸੇਵਾ ਵਿਖੇ,

ਸਹਾਇਕ ਰਜਿਸਟਰਾਰ  
ਕੇਂਦਰੀ ਦਾਖਲਾ ਸੈੱਲ  
ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ,  
ਪਟਿਆਲਾ।

ਪੱਤਰ ਨੰ.ਸ-1/ 5865

ਮਿਤੀ: ਪਟਿਆਲਾ/ 25-01-18

ਵਿਸ਼ਾ: ਕੈਟਾਗਰੀਆਂ ਨਾਲ ਸਬੰਧਤ ਸਰਟੀਫਿਕੇਟ ਸਬੰਧੀ।  
ਹਵਾਲਾ: ਆਪ ਦੇ ਦਫ਼ਤਰ ਦੇ ਪੱਤਰ ਨੰ: 13542/CAC ਮਿਤੀ 22-01-18 ਦੇ ਸਬੰਧ ਵਿੱਚ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿੱਚ ਆਪ ਨੂੰ ਲਿਖਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਪੱਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ/ਹੋਰ ਪੱਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੇ ਉਮੀਦਵਾਰਾਂ ਨੂੰ ਲਾਭ ਦੇਣ ਲਈ ਪੰਜਾਬ ਸਰਕਾਰ (ਰਿਜ਼ਰਵੇਸ਼ਨ ਸੈੱਲ) ਵਲੋਂ ਪੱਤਰ ਨੰ: 1/41/93-ਰਸ1/1093050/1 ਮਿਤੀ 27-10-17 ਰਾਹੀਂ ਨਿਰਧਾਰਿਤ ਆਮਦਨ ਸੀਮਾ Less than 6 ਲੱਖ ਤੋਂ ਵਧਾ ਕੇ Less than 8 ਲੱਖ ਰੁਪਏ ਸਲਾਨਾ ਕਰ ਦਿੱਤੀ ਗਈ ਹੈ। ਇਸ ਲਈ ਇਸ ਪੱਤਰ ਦਾ ਇੰਦਰਾਜ ਵੱਲੋਂ ਸਰਟੀਫਿਕੇਟ ਵਿੱਚ ਕਰ ਦਿੱਤਾ ਜਾਵੇ।

ਜ਼ਿਲ੍ਹਾ ਭਲਾਈ ਅਫ਼ਸਰ  
ਪਟਿਆਲਾ  
25/1/18

1/cac



GOVERNMENT of PUNJAB  
Office of the Tehsildar, (\_\_\_\_\_) )  
Name of District

### Certificate of Other Backward Class

Document Sr. No.

This is to Certified that Shri/Smt. \_\_\_\_\_

Son/Daughter of Shri \_\_\_\_\_ of \_\_\_\_\_

Village/Town of \_\_\_\_\_

District/Division \_\_\_\_\_

State of Punjab belongs to the \_\_\_\_\_ Caste which has been recognized as a backward class in terms of Punjab Government Letter No. 11096-WG55/53380 dated 03/09/1955 and Government of Punjab (Reservation Cell) vide Notification No. 1/41/93-RS1/1093050/1 dated 27-10-2017.

This is also to certify that he/she does not belong to any category of persons/sections mentioned in column 3 of the schedule to the Punjab Government, Department of welfare letter No. 1/41/93-RC1/209 dated 24-02-2009 and Notification No. 1/41/93-RC1/209 dated 24-02-2009 and Government of Punjab (Reservation Cell) vide Notification No. 1/41/93-RS1/1093050/1 dated 27-10-2017.

Shri/Smt. \_\_\_\_\_ and his/her family ordinarily resides in Village/Town \_\_\_\_\_ District/Division of \_\_\_\_\_ the state of Punjab.

Date of Issuance:

Signature of the Issuing Authority:

Digitally Signed by:

Designation:

Date:

(Stamp and sign of certificate printing center)

Place:

Disclaimer- "This is a digitally Signed Certificate and does not require hand written signatures. The responsibility of verification of this document, before accepting the same for any legal purpose, would rest with the Institution or Organization or Company or any other entity where this document is produced."

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## NOTIFICATIONS AND FORMAT OF CERTIFICATES

ਪੰਜਾਬ ਸਰਕਾਰ  
ਪ੍ਰਸ਼ੈਨਲ ਵਿਭਾਗ  
(ਟਰੇਨਿੰਗ ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ,

ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ,  
ਡਵੀਜ਼ਨਾਂ ਦੇ ਕਮਿਸ਼ਨਰ,  
ਰਜਿਸਟਰਾਰ, ਪੰਜਾਬ ਅਤੇ ਹਰਿਆਣਾ ਹਾਈਕੋਰਟ,  
ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ ਅਤੇ ਉਪ ਮੰਡਲ ਅਫਸਰ (ਸਿਵਲ)

ਮੀਮੋ ਨੰ:3/7/2010-ਟਰੇਨਿੰਗ (3)/1007  
ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 10 ਮਾਰਚ, 2010

ਵਿਸ਼ਾ : ਪੰਜਾਬ ਰਾਜ ਪ੍ਰਬੰਧ (ਗਵਰਨੈਂਸ) ਸੁਧਾਰ ਕਮਿਸ਼ਨ ਦੀਆਂ ਸਿਫਾਰਸ਼ਾਂ ਨੂੰ ਲਾਗੂ ਕਰਨ ਸਬੰਧੀ।

ਪੰਜਾਬ ਰਾਜ ਪ੍ਰਬੰਧ (ਗਵਰਨੈਂਸ) ਸੁਧਾਰ ਕਮਿਸ਼ਨ ਦੀ ਸਥਾਪਨਾ ਸਰਕਾਰੀ ਹੁਕਮਾਂ ਰਾਹੀਂ ਮਿਤੀ 3 ਜਨਵਰੀ, 2009 ਨੂੰ ਹੋਈ ਸੀ। ਇਹ ਪਹਿਲਾਂ ਸਰਕਾਰ ਨੂੰ ਦੋ ਰਿਪੋਰਟਾਂ ਸੌਂਪ ਚੁੱਕਾ ਹੈ। ਕਮਿਸ਼ਨ ਦੁਆਰਾ ਪ੍ਰਸਤਾਵਿਤ ਸੁਝਾਵਾਂ ਨੂੰ ਲਾਗੂ ਕਰਨ ਦੇ ਮੁੱਦੇ ਤੇ ਸਰਕਾਰ ਵੱਲੋਂ ਧਿਆਨਪੂਰਵਕ ਵਿਚਾਰ ਕੀਤਾ ਗਿਆ ਅਤੇ ਇਹ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਕਿ ਸਿਫਾਰਸ਼ਾਂ ਨੂੰ ਮੁੱਖ ਸਕੱਤਰ ਦੀ ਪ੍ਰਧਾਨਗੀ ਹੇਠ ਬਣੀ ਉੱਚ ਪੱਧਰੀ ਕਮੇਟੀ ਵਿਚ ਵਿਚਾਰਨ ਉਪਰੰਤ ਪ੍ਰਸ਼ੈਨਲ ਵਿਭਾਗ ਸਬੰਧਤ ਸਕੱਤਰਾਂ ਨਾਲ ਸਲਾਹ ਮਸ਼ਵਰੇ ਨਾਲ ਸਰਕਾਰੀ ਫੈਸਲਿਆਂ ਨੂੰ ਜਾਰੀ ਕਰਨ ਲਈ ਜ਼ਿੰਮੇਵਾਰ ਹੋਵੇਗਾ।

ਕਮਿਸ਼ਨ ਦੇ ਸੁਝਾਵਾਂ ਤੇ ਇਸ ਅਨੁਸਾਰ ਧਿਆਨਪੂਰਵਕ ਵਿਚਾਰ ਕੀਤਾ ਗਿਆ ਅਤੇ ਹਲਫੀਆ ਬਿਆਨਾਂ ਅਤੇ ਤਸਦੀਕ ਸਬੰਧੀ ਵਿਸ਼ੇਸ਼ ਸੁਝਾਵਾਂ ਦੇ ਸਬੰਧ ਵਿਚ ਹੇਠ ਲਿਖੇ ਹੁਕਮ ਜਾਰੀ ਕੀਤੇ ਜਾਂਦੇ ਹਨ।

ਸਾਰੇ ਸਬੰਧਤ ਵਿਅਕਤੀਆਂ ਨੂੰ ਹੁਕਮਾਂ ਦੀ ਪਾਲਣਾ ਅਤੇ ਸੰਸ਼ੋਧਿਤ ਵਿਧੀ ਨੂੰ ਦਰਸਾਏ ਸਮੇਂ ਦੇ ਅੰਦਰ-ਅੰਦਰ ਅਪਨਾਉਣ ਲਈ ਤੁਰੰਤ ਕਾਰਵਾਈ ਹਿੱਤ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ।

### 1. ਲੋੜ ਆਧਾਰਿਤ ਸੇਵਾਵਾਂ ਹਿਤ ਹਲਫੀਆ ਬਿਆਨਾਂ ਦੀ ਪ੍ਰਣਾਲੀ (System):-

1.1 ਮੌਜੂਦਾ ਸਮੇਂ ਤੇ ਬਿਨੈਕਾਰਾਂ/ਸਰਪ੍ਰਸਤਾਂ ਦੇ ਵੱਖ-ਵੱਖ ਲੋੜ ਆਧਾਰਿਤ ਸਰਟੀਫਿਕੇਟਾਂ ਜਿਵੇਂ ਕਿ ਰਿਹਾਇਸ਼/ਅਧਿਵਾਸ/ਕੱਚੀ ਖੇਤਰ/ਅਨੁਸੂਚਿਤ ਜਾਤੀ/ਪੱਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਆਦਿ ਲਈ ਹਲਫੀਆ ਬਿਆਨਾਂ ਦੀ ਲੋੜ ਪੈਂਦੀ ਹੈ। ਕੁਝ ਮਾਮਲਿਆਂ ਵਿਚ ਹਲਫੀਆ ਬਿਆਨ ਕਾਨੂੰਨੀ ਨਿਯਮਾਂ ਅਤੇ ਅਧਿਨਿਯਮਾਂ ਅਧੀਨ ਮੁਕੱਰਰ ਕੀਤੇ ਜਾਂਦੇ ਹਨ। ਕੁਝ ਮਾਮਲਿਆਂ ਵਿਚ, ਪਬਲਿਕ ਨੋਟਰੀ ਇਨ੍ਹਾਂ ਨੂੰ ਤਸਦੀਕ ਕਰ ਸਕਦੇ ਹਨ ਜਦੋਂ ਕਿ ਹੋਰਵੇਂ ਮਾਮਲਿਆਂ ਵਿਚ ਇਸ ਦੇ ਅਖਤਿਆਰ ਕੇਵਲ ਕਾਰਜਕਾਰੀ ਮੈਜਿਸਟ੍ਰੇਟਾਂ ਕੋਲ ਹੀ ਹਨ।

1.2 ਸਰਕਾਰ ਦਾ ਵਿਚਾਰ ਹੈ ਕਿ ਹਲਫੀਆ ਬਿਆਨਾਂ ਦੀ ਮੰਗ ਦੇ ਸਿੱਟੇ ਵਜੋਂ ਨਾਗਰਿਕਾਂ ਨੂੰ ਬੇਲੋੜੀ ਪ੍ਰੇਸ਼ਾਨੀ ਹੁੰਦਾ ਹੈ ਅਤੇ ਜ਼ਿਆਦਾਤਰ ਮਾਮਲਿਆਂ ਵਿਚ ਹਲਫੀਆ ਬਿਆਨਾਂ ਨੂੰ ਸਵੈ-ਘੋਸ਼ਣਾ ਨਾਲ ਬਦਲਿਆ ਜਾ ਸਕਦਾ ਹੈ ਕਿਉਂਕਿ ਕਾਨੂੰਨ ਅਧੀਨ ਗਲਤ ਬਿਆਨੀ ਕਰਨ ਤੇ ਸਖਤ ਦੰਡ ਰੱਖੇ ਗਏ ਹਨ। ਇਸ ਲਈ ਇਹ ਫੈਸਲਾ ਕੀਤਾ ਗਿਆ ਹੈ ਕਿ ਕੋਈ ਵੀ ਸਰਕਾਰੀ ਵਿਭਾਗ ਜਾਂ ਸੰਸਥਾ ਕਿਸੇ ਵੀ ਪ੍ਰਕਾਰ ਦੀ ਸੇਵਾ ਮੁਹੱਈਆ ਕਰਵਾਉਣ ਲਈ ਬਿਨੈਕਾਰ ਤੋਂ ਹਲਫੀਆ ਬਿਆਨ ਨਹੀਂ ਮੰਗੇ ਗਾ। ਸਿਵਾਏ ਉਨ੍ਹਾਂ ਮਾਮਲਿਆਂ ਦੇ ਜਿਨ੍ਹਾਂ ਵਿਚ ਕਾਨੂੰਨ ਜਾਂ ਕਾਨੂੰਨੀ ਨਿਯਮਾਂ ਅਨੁਸਾਰ ਹਲਫੀਆ ਬਿਆਨ ਦੀ ਲੋੜ ਹੋਵੇ। ਹਲਫੀਆ ਬਿਆਨ ਦੀ ਥਾਂ ਤੇ ਸਵੈ-ਘੋਸ਼ਣਾ ਸਵੀਕਾਰ ਕੀਤੀ ਜਾਵੇਗੀ। ਇਹ ਪ੍ਰਣਾਲੀ 1 ਅਪ੍ਰੈਲ, 2010 ਤੋਂ ਲਾਗੂ ਹੋਵੇਗੀ। ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ ਇਹ ਸੁਨਿਸ਼ਚਿਤ ਕਰਨਗੇ ਕਿ ਸਵੈ-ਘੋਸ਼ਣਾਵਾਂ ਦੇ ਸੰਸ਼ੋਧਿਤ ਖਾਕੇ (ਫਾਰਮ) ਸਾਰੇ ਸੁਵਿਧਾ ਕੇਂਦਰਾਂ ਤੇ ਉਪਲਬਧ ਹੋਣ, ਹਾਲਾਂਕਿ ਸਵੈ-ਘੋਸ਼ਣਾ ਉੱਤੇ ਬਿਨੈਕਾਰਾਂ ਦੀ ਫੋਟੋ ਲੱਗੇਗੀ।

ਨਿਯੰਤਰਣ ਅਧੀਨ ਰੋਜਗਾਰ ਦੇ ਬਿਨੈਪੱਤਰਾਂ ਵਿਚ ਉਚਿਤ ਤਰੀਕੇ ਨਾਲ ਸ਼ਾਮਲ ਕੀਤਾ ਜਾਵੇ।

## NOTIFICATIONS AND FORMAT OF CERTIFICATES

ਐਸ.ਸੀ. ਅਗਰਵਾਲ  
ਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ

ਪਿੰ:ਅੰ:ਨੰ:3/7/2010-ਟਰੇਨਿੰਗ (3)/1008

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 10  
ਮਾਰਚ, 2010

ਅੰਤਿਕਾ-1

**Section 177. Furnishing false information**

Whoever, being legally bound to furnish information on any subject to any public servant, as such, furnishes, as true, information on the subject which he knows or has reason to believe to be false, shall be punished with simple imprisonment for a term which may extend to six months, or with fine which may extend to one thousand rupees, or with both.

Or, if the information which he is legally bound to give respects the commission of an offence, or is required for the purpose of preventing the commission of an offence, or in order to the apprehension of an offender, with imprisonment of either description for a term which may extend to two years, or with fine, or with both.

**Section 193. Punishment for false evidence**

Whoever intentionally gives false evidence in any stage of a judicial proceeding, or fabricates false evidence for the purpose of being used in any stage of a judicial proceeding, shall be punished with imprisonment of either description for a term which may extend to seven years and shall also be liable to fine;

and whoever intentionally gives or fabricates false evidence in any other case, shall be punished with imprisonment of either description or a term which may extend in three years, and shall also be liable to fine.

**Section 197. Issuing or signing false certificate**

Whoever issues or signs any certificate required by law to be given or signed, or relating to any fact of which such certificate is by law admissible in evidence, knowing or believing that such certificate is false in any material point, shall be punished in the same manner as if he gave false evidence.

**Section 198. Using as true a certificate known to be false**

Whoever corruptly uses or attempts to use any such certificate as a true certificate, knowing the same to be false in any material point, shall be punished in the same manner as if he gave false evidence.

**Section 299. False statement made in declaration which is by law receivable as evidence**

Whoever, in any declaration made or subscribes by him, which declaration any Court of Justice, or any public servant or other person, is bound or authorized by law to receive as evidence of any fact, makes any statement which is false and which he either knows or believes to be false or does not believe to be true. Touching any material to the object for which the declaration is made or used, shall be punished in the same manner as if he gave false evidence.

## NOTIFICATIONS AND FORMAT OF CERTIFICATES

### **Section 200. Using as true such declaration knowing is to be false.**

Whoever corruptly uses or attempts to use as true any such declaration, knowing the same to be false in any material point, shall be punished in the same manner as if he gave false evidence.

Explanation- A declaration which is inadmissible merely upon the ground of some formality, is a declaration within the meaning of sections 199 to 200

### ਨਮੂਨਾ ਫਾਰਮ ਸਵੈਘੋਸ਼ਣਾ

#### ਅੰਤਿਕਾ<sup>2</sup>

ਰਾਜਸਰਕਾਰ ਜਾਂ ਇਸ ਦੇ ਅਧੀਨ ਆਉਂਦੀਆਂ ਵਿਦਿਅਕ ਸੰਸਥਾਵਾਂ ਵਿਚ ਦਾਖਲੇ ਹਿੱਤ ਬਿਨੈਕਾਰ ਵਲੋਂ ਦਿੱਤੇ ਜਾਣ ਵਾਲੀ ਸਵੈਘੋਸ਼ਣਾ।

ਦਾਖਲਾ ਲੈਣ ਲਈ ਬਿਨੈ ਪੱਤਰ ਫਾਰਮ ਦੇ ਅੰਤ ਵਿਚ ਹੇਠ ਲਿਖੀ ਘੋਸ਼ਣਾ ਾਮਲ ਕੀਤੀ ਜਾਣੀ ਚਾਹੀਦੀ ਹੈ:

ਮੈਂ ..... ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ ..... ਉਮਰ  
 ..... ਸਾਲ ..... ਵਾਸੀ ..... ਜਿਲ੍ਹਾ ..... ਪੰਜਾਬ,  
 ਇਹ ਘੋਸ਼ਣਾ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਉਪਰੋਕਤ ਅਤੇ ਨੱਥੀ ਦਸਤਾਵੇਜ਼ਾਂ ਵਿਚ ਦਿੱਤੀ ਸੂਚਨਾ ਮੇਰੀ ਜਾਣਕਾਰੀ ਅਤੇ ਵਿਸ਼ਵਾਸਯੋਗ ਅਨੁਸਾਰ ਦਰੁਸਤ ਹੈ ਅਤੇ ਇਸ ਵਿਚ ਕੁਝ ਵੀ ਛੁਪਾਇਆ ਨਹੀਂ ਗਿਆ। ਮੈਂ ਇਸ ਗੱਲ ਤੋਂ ਜਾਣੂ ਹਾਂ ਕਿ ਜੇਕਰ ਮੇਰੇ ਦੁਆਰਾ ਦਿੱਤੀ ਗਈ ਸੂਚਨਾ ਝੂਠੀ ਸਾਬਤ ਹੁੰਦੀ ਹੈ ਤਾਂ ਮੈਂ ਕਾਨੂੰਨ ਅਧੀਨ ਸਜ਼ਾ ਦਾ ਭਾਗੀਦਾਰ ਹੋਵਾਂਗਾ/ਹੋਵਾਂਗੀ ਅਤੇ ਮੈਨੂੰ ਉਸ ਵਿਦਿਅਕ ਸੰਸਥਾ ਵਿਚੋਂ ਸਰਸਰੀ ਤੌਰ ਤੇ (summarily) ਕੱਢ ਦਿੱਤਾ ਜਾਵੇਗਾ ਜਿਸ ਵਿਚ ਮੈਂ ਅਜਿਹੀ ਝੂਠੀ ਸੂਚਨਾ ਦੇ ਅਧਾਰ ਤੇ ਦਾਖਲਾ ਲਿਆ ਹੈ।

ਉਮੀਦਵਾਰ ਦੇ ਹਸਤਾਖਰ

**BACKWARD AREA CERTIFICATE**

Despatch No. \_\_\_\_\_

Date: \_\_\_\_\_

Certified that \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ is a bonafide resident of \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ which has been declared as backward area by the Punjab Government. His/Her claim falls under Category \_\_\_\_\_ indicated below:

(a) A person who with the family members has been residing in a particular village or town included in the list of areas which are declared backward constantly for a period of ten years or more and is likely to continue to reside there.

(b) A person who has been residing in a village town for a period of less than ten years but not less than five years who is likely to reside there on account of the fact that he has obtained employment and will settle there after retirement.

In case of a person who has been residing in a village or town included in the list of areas which are declared backward and has migrated to another village or town in the said area, the total of his stay at both places will be counted.

Place: \*\*District Magistrate/G.A. to D.C.  
or Sub-Divisional Officer (Civil)  
Date: (with Seal of the Court)

\*Please mention here category (a) or (b) as the case may be.

\*\*Certificate from authority other than D.M./G.A. to D.C. or S.D.O. (Civil) is not Valid.

**CERTIFICATE FOR BEING CHILDREN/GRANDCHILDREN OF POLITICAL SUFFERERS (GRAND CHILDREN WOULD MEAN SON'S SONS/DAUGHTERS OR DAUGHTER'S SONS/DAUGHTERS)**

Despatch No. \_\_\_\_\_

Date: \_\_\_\_\_

Certified that \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ of village \_\_\_\_\_ P.O. \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ and father/mother of Shri/Kumari \_\_\_\_\_ (Name of the Candidate)

bonafide political sufferer and has been granted freedom fighter's pension by the Punjab Government or has been awarded Tamra Patra for his political sufferings.

Place: \*Deputy Commissioner  
Date: (with Seal of the Court)

\*Certificate from no other authority will be accepted.

**CERTIFICATE BY THE CANDIDATE HAILING FROM BORDER AREA**

Despatch No. \_\_\_\_\_

Date: \_\_\_\_\_

(i) Certified that \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ of village \_\_\_\_\_ District \_\_\_\_\_ is a bonafide resident of village \_\_\_\_\_ District \_\_\_\_\_ the village/town fall within the belt of 10 miles from the international border.

It is further certified that \_\_\_\_\_ has studied for at least 5 years in a recognised institutions(s) located in such village/town, as per dated of joining and leaving school/college given below, which also fall within the belt of 10 miles from the international border.

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

Place:

\*D.C./G.A. to D.C./S.D.O.(Civil)

Date:

(with Seal of the Court)

\*Certificate from no other authority will be accepted.

(ii) Certified that \_\_\_\_\_ son/daughter of Sh. \_\_\_\_\_ of village \_\_\_\_\_ District \_\_\_\_\_ was a bonafide student of the school/college from \_\_\_\_\_ to \_\_\_\_\_ .  
(exact date of joining and leaving the School/College to be given)

Place:

Signature of Headmaster/  
Principal of the School/College

Date:

(with Seal)

**DEFENCE/PARA-MILITARY/PUNJAB POLICE/P.A.P./PUNJAB HOME GUARDS PERSONNEL  
CERTIFICATE**

To be obtained from the appropriate authority with despatch number and date of the issue alongwith seal of the officer issuing the certificate mentioned in the Reservation Policy in the Prospectus for this category. Certificate must indicate the name of the candidate.

**FORMAT OF CERTIFICATE**

**DISTRICT SAINIK WELFARE OFFICER**

**Name of District** \_\_\_\_\_

**Admission Certificate**

(As per Pb. Govt. Notification No. GSR 9/Const/Art 309, 234 and 318/amd(5)/2003 dated 6<sup>th</sup> Nov, 2002 and letter No. 15/7/92-4DW/Part11/2056 dated 30<sup>th</sup> Apr, 2003)

Certified that \_\_\_\_\_ is a Lineal Descendant of No \_\_\_\_\_ Rank  
Ex \_\_\_\_\_ Name \_\_\_\_\_ Who is an Ex-Servicemen as per  
Identity Card No \_\_\_\_\_ issued by District Defence Services Welfare Officer,  
\_\_\_\_\_ and residing at  
\_\_\_\_\_

District-

This certificate is issued to \_\_\_\_\_ whose date of birth is  
\_\_\_\_\_ strictly for the purpose of Admission for (Name of the class/course)  
\_\_\_\_\_

No. \_\_\_\_\_

District Defence Services Welfare Officer,

Dated: \_\_\_\_\_

( \_\_\_\_\_ )

Name of District



ਪੰਜਾਬ ਰੂਰਲ ਏਰੀਆ ਸਰਟੀਫਿਕੇਟ  
**Punjab Rural Area Certificate- CERTIFICATE: (A)**

Document Sr. No.

ਇਹ ਤਸਦੀਕ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ This is to Certified that \_\_\_\_\_ ਪੁੱਤਰ/ਪੁੱਤਰੀ/Son/Daughter  
 of \_\_\_\_\_ ਪਿੰਡ ਦਾ ਰਹਿਣ ਵਾਲਾ/ਵਾਲੀ ਹੈ/is Resident of  
 Village \_\_\_\_\_ ਤਹਿਸੀਲ/Tehsil \_\_\_\_\_  
 ਜ਼ਿਲਾ/District \_\_\_\_\_ ਜਿਹੜਾ ਕਿ ਪੇਡੂ ਏਰੀਆ ਹੈ/Which is a Rural  
 Area. \_\_\_\_\_

Date of Issuance:

Signature of the Issuing Authority:

Digitally Signed by:

Designation:

Date:

Place:

(Stamp and sign of certificate printing center)

**Punjab Rural Area Certificate- CERTIFICATE: (B)**

(Require only from those candidates claiming benefit of reservation under rural area)

Certified that \_\_\_\_\_ son/daughter/wife of Shri \_\_\_\_\_ an applicant for admission to  
 various courses (2022-23) in Punjabi University, Patiala has passed Matriculation/Higher Secondary examination from  
 Name \_\_\_\_\_ of  
 School \_\_\_\_\_ Village \_\_\_\_\_ District \_\_\_\_\_  
 \_\_\_\_\_ which was situated in rural area i.e. an area that falls neither under a Corporation/Municipal Committee nor under  
 a Notified Area Committee. Further he/she has studied in this school from \_\_\_\_\_ to \_\_\_\_\_.

Further certified that he/she is a resident of village \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_.

Place:

Signature of the Principal/  
 Headmaster of the School with office  
 stamp

Date:

Signature of Tehsildar of the area  
 with clear office stamp

Despatch No. \_\_\_\_\_  
 Dated \_\_\_\_\_

**Note:**

- If the residence of the candidate and village in which candidate has studied are same then only certificate "B" is required. Otherwise "A" and "B" both the certificates are required.
- The school run on the campuses of Corporations, Universities and Cantonment areas will not be considered in this category.
- Candidate should studied in a school situated in rural area for at least five years prior to his/her Matriculation/Higher Secondary Examination.

Disclaimer- "This is a digitally Signed Certificate and does not require hand written signatures. The responsibility of verification of this document, before accepting the same for any legal purpose, would rest with the Institution or Organization or Company or any other entity where this document is produced."

The Content of this document could be verified using the document serial number at the following web link <http://edistrict.punjab.gov.in/EDA>

**CERTIFICATE IN RESPECT OF 1984 RIOT AFFECTED MIGRANTS / DISPLACED PERSON/  
DEPENDENTS OF TERRORIST AFFECTED FAMILY OF PUNJAB**

Dispatch No. \_\_\_\_\_

Date: \_\_\_\_\_

This is to certify that \_\_\_\_\_ son / daughter of Sh. \_\_\_\_\_ is November 1984 riots affected migrant/ displaced person terrorist affected person / Dependent of terrorist affected family in Punjab. (Dependents of terrorist affected family will mean a family which has lost its bread winner in some terrorist action in Punjab).

He / She is a child of army deserter killed 100% physically disabled or the child of family of person killed as a result of terrorist violence by security forces acting in aid of civil power or the child of innocent civilians who have sustained 100% disability in terrorist violence or during operation by security forces acting in aid of civil power.

Place :  
Date ;

Deputy Commissioner  
(with Seal of the Court)

- a) Certificate from authority other than D.C is not valid.
- b) The applicant will have to fulfill the basic qualifications and any criteria prescribed by the University.

---

**(CERTIFICATE FROM THE HANDICAPPED)**

Dispatch No. \_\_\_\_\_

Date: \_\_\_\_\_

Certified that \_\_\_\_\_ son / daughter of Sh. \_\_\_\_\_ suffers from a loss of disability of :

- (a) 50% or more
- (b) 40% or more but less than 50%

According to the criteria laid down in the Punjab Govt. notification (Reproduced in Chapter VII of the Prospectus for category 6)

Not relevant should be scored out.

Date :

Chief Medical Officer  
Punjabi University,  
Patiala

## MEDICAL FITNESS CERTIFICATE

I certify that I have carefully examined Mr. / Ms.....

Son/Daughter of Sh.....

His/Her age is about .....

His Chest Measurement is :- Unexpanded .....cm    Expanded.....cm

His/her eyesight is upto the prescribed standards:

Details of glasses, (if worn) .....

He/She has no disease or mental/bodily infirmity unfitting or likely to unfit him/her in the future for active outdoor service.

Marks of identification: .....

Right Hand Thumb impression:-

Dated.....

**(Signature of Gazetted Medical Officer)  
With Office Seal**

Passport Size  
Photo of the  
Candidate

Signature of Candidate .....

**Self-Declaration**

**Regarding Discontinuity in Studies (Gap Certificate)**

I .....

S/o, D/o Mr./Mrs./Ms .....

Resident of .....



do hereby solemnly affirm and declare as under:-

- That I discontinued my study from Session .....to .....
- That during the above period I was not involved in any offence or in any illegal activity.
- That no criminal case is pending against me in any court.

Dated:.....,.....

**DEPONENT**

**Verification**

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed there from.

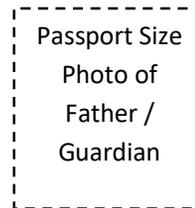
Dated.....

**DEPONENT**



**SELF DECLARATION**  
**ANTI RAGGING - AFFIDAVIT BY PARENT/GUARDIAN**

I.....  
Father/Mother/Guardian of Mr./Ms.....  
having been admitted to.....



have received a copy of the UGC Regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (herein after called the "Regulations") carefully read and fully understood the provisions contained in the said regulations.

2. I have, in particular, persued clause 3 of the regulations and am aware as to what constitutes ragging.
3. I have also, in particular, persued clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:-
  - a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the regulations.
5. I hereby affirm that, if found guilty of ragging, my ward will be liable for punishment according to clause 9.1 or Regulations, without prejudice to any other criminal action that may be taken against me under penal law or any law for the time being in force.
6. I hereby declare that my ward have not been expelled or debarred from admission in any institution in the country on account of being found guilty or, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my ward's admission is liable to be cancelled.

Declared this.....day of.....Month of.....Year

**Signature of Deponent**

Name.....

**VERIFICATION**

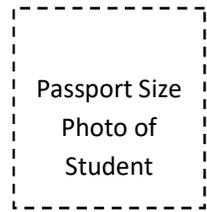
Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....day of .....Month of.....Year

**Signature of Deponent**

**SELF DECLARATION**  
**ANTI RAGGING - AFFIDAVIT BY THE STUDENT**

I.....  
Father/Mother/Guardian of Mr./Ms.....  
having been admitted to.....



have received a copy of the UGC Regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (herein after called the "Regulations") carefully read and fully understood the provisions contained in the said regulations.

2. I have, in particular, persued clause 3 of the regulations and am aware as to what constitutes ragging.
3. I have also, in particular, persued clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:-
  - a. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 or Regulations, without prejudice to any other criminal action that may be taken against me under penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty or, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this.....day of.....Month of.....Year

**Signature of Student**

Name.....

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....day of .....Month of.....Year

**Signature of Student**

**SELF DECLARATION**  
**Regarding Organs/Eyes Donations by Students**

I \_\_\_\_\_ son/daughter  
ofshri \_\_\_\_\_ resident of  
\_\_\_\_\_ want to  t want to

"Pledge my eyes for eye donation after my death. My family members also support my decision.

This is to certify that the above said information given by me is accurate and I know that my name will be displayed in the list of Eye donors on the official website as I have chosen to pledge my eyes."

Note: Selected students have to submit the self-declaration forms of the above mentioned, attached as annexure.

Signature

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ

(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ. 35 ਤਹਿਤ ਸਥਾਪਤ)

**ਵਿਦਿਆਰਥੀ ਦੇ ਬੀਮੇ ਸਬੰਧੀ ਨਾਮਜ਼ਦਗੀ ਫਾਰਮ**  
**(Nomination Form for Student Insurance)**

ਵਿਦਿਆਰਥੀ ਦਾ ਨਾਮ (Student Name) .....

ਪਿਤਾ ਦਾ ਨਾਮ (Father's Name) .....

ਕੋਰਸ ਦਾ ਨਾਮ (Name of Course) .....

ਕਲਾਸ ਰੋਲ ਨੰਬਰ (Class Roll No.) .....

ਸੈਸ਼ਨ (Session) : 2021-2022

ਘਰ ਦਾ ਪੱਕਾ ਪਤਾ: .....

Permanent Home Address .....

ਮੋਬਾਇਲ ਨੰਬਰ Mobile No. ....

ਪੱਤਰ ਵਿਹਾਰ ਲਈ ਪਤਾ: .....

Correspondence Address .....

ਨਾਮਜ਼ਦ ਵਿਅਕਤੀ ਦਾ ਨਾਮ:.....

Nominated Person

ਵਿਦਿਆਰਥੀ ਨਾਲ ਰਿਸ਼ਤਾ .....

Relation with Student

ਨਾਮਜ਼ਦ ਵਿਅਕਤੀ ਦਾ ਪੱਕਾ ਪਤਾ .....

Address of Nominated Person .....

ਮੋਬਾਇਲ ਨੰਬਰ Mobile No. ....

ਮਿਤੀ .....

ਵਿਦਿਆਰਥੀ ਦੇ ਹਸਤਾਖਰ(Signature of Student)

ਨੋਟ: ਇਹ ਫਾਰਮ ਵਿਦਿਆਰਥੀ ਦੇ ਦਾਖਲਾ ਫਾਰਮ ਦੇ ਨਾਲ ਲਗਾਕੇ ਵਿਭਾਗ ਦੇ ਰਿਕਾਰਡ ਵਿੱਚ ਰੱਖਿਆ ਜਾਵੇ।

**FORM-A**  
**NRI SELF DECLARATION**  
**(FOR NRI SEAT ONLY)**

I.....son/daughter of Shri..... resident of  
..... solemnly affirm and declare that I am non-  
Resident Indian and presently staying at .....

1. That I am serving as .....with.....

OR

that I am doing my own business at .....

2. That Mr/Ms ..... who has applied for admission to  
..... of Punjabi University, Patiala under NRI category is my son/daughter. A proof in this regard  
is attached herewith.

3. That I undertake to bear all his/her expenses on tuition fee and other university dues during the entire period of  
study in this course in the university as per university rules.

4. That in support of evidence, I am enclosing a copy of Passport and Visa/Green Card/Salary Certificate/Income  
Tax Return/Bank Balance (in foreign exchange).

DATED:

**DEPONENT**

**VERIFICATION**

I solemnly state and affirm that the contents of my declaration (Para 1 to 4) are true to the best of my knowledge and  
belief.

**DEPONENT**

