

# Punjabi University, Patiala

(Established under Punjab Act II 35 of 1961)

## Maharana Pratap Chair

### E-TENDER NOTICE

E-Tenders on project rate basis through electronic tendering process are invited from the Manufacturers/ Suppliers/ Dealers etc., for the purchase of **Purchase of Desktop Computer, MFP Printer & UPS. for Maharana Pratap Chair at Punjabi University, Patiala**, fulfilling the eligibility criteria mentioned herein that should be uploaded & received on <https://tenderwizard.com/PUNJAB>

- |  |   |   |
|--|---|---|
| 1. Last date and Time for receipt of Tender online | : | 28-01-2026 17:00  |
| 2. Time and date of opening Technical bids         | : | 29-01-2026 11:00 AM   |
| 3. Time and date of opening Financial bid          | : | Financial bid will be opened after Evaluation of Technical bid. |

Sr .No	Name of Supply	Estimate Cost.	Earnest Money (Refundable)	Tender Fees (Non Refundable)	Bid processing fee.	Time Period
1.	Purchase of Desktop Computer, MFP Printer & UPS. for Maharana Pratap Chair at Punjabi University, Patiala.	1,40,000/-	7,000/-	590/-	590/-	15 Days

Aspiring Tenderers who has not obtained the User ID and password for participating in e-tendering may obtain the same by registering in the e-procurement portal [www.tenderwizard.com/PUNJAB](http://www.tenderwizard.com/PUNJAB). The Tenderers once registered can participate in any of the department tenders. For any clarification contact 9257209340, 0172-5035985, 8146699866 or E-mail: [etenderhelpdeskpb@gmail.com](mailto:etenderhelpdeskpb@gmail.com), [pavitar.s@tenderwizard.com](mailto:pavitar.s@tenderwizard.com)

**All other details can be seen in the bidding document.**

#### Terms and conditions:-

- The Tender Fees & Earnest Money (separately) should be paid through e-payment (Internet Payment Gateway (Debit & Credit). Net banking & National Electronic Funds Transfer) only.
- Bid Processing fee should be paid through e-payment (Debit/Credit or Net banking only).
- In case Earnest Money, Tender Processing Fees and Bid Processing Fees are not deposited, the bids will not be considered and rejected straightaway.
- The Tender documents shall be uploaded in 2 folders.**
  - Folder-A:** Shall contain pre qualification documents such as Registration, PAN, GST No., Income Tax Return, and Non Black list Self certificate etc. uploaded on website.
  - Folder-B:** shall contain financial bid on the prescribed form.
- The folder-A:** Shall be opened only of those Suppliers whose earnest money is found to be in order.
- The folder-B:** Shall be opened only of those contractors who will be found technically qualified for the Supply.
- The tender will be opened in the office of the Director Computer Centre at Punjabi University Patiala.
- Corrigendum /Addendum/Corrections, if any will be published in the web site only. Firm/ Tenderer shall continue to check the web site <https://tenderwizard.com/PUNJAB>

**PRE-QUALIFICATION REQUIREMENTS: -**

1. Manufacturers/Suppliers/Authorized Dealers can participate.
2. The Supplier/Firm shall submit a copy of PAN No., GST No. etc.
3. The Supplier/firms shall submit copies of income tax return for the last 2 years.
4. The Supplier/firms shall also submit Self certification that they have not been debarred/blacklisted by any Govt./ Semi Govt. Organization or any Corporation at any stage.

**Terms and Conditions: -**

1. Prices should be inclusive of all taxes and levies in INR.
2. Payment will be released on successful installation and commissioning of purchased items as per Punjabi University rules.
3. Order can be placed to different vendors depending upon quality and rates of the items.
4. All items to be supplied must be branded and shall be amply supported by onsite warranty directly by OEM.
5. The material is to be made available/installed within 15 days from date of placing confirmed Purchase Order along with all the bills.
6. If there is holiday on the receipt/opening day of the tender, the tender may be received/opened on the next working day at the same time and at the same place.
7. The Purchase Committee reserves the right to reject the tender without assigning any reason before/after opening of the tenders and the tenderers shall have no right or any claim what so ever for the same on this account.
8. University reserves the right to increase/decrease the quantity of items. The order for quantity of different items can be increased or decreased. **The supply order will be placed to the firm/Supplier which would submit quotation strictly as per the given detailed technical specifications.** The Suppliers/Tenderers shall have no right or any claim what so ever for the same on this account.
9. The rate quoted by the Supplier/Tenderer shall be inclusive of all the taxes i.e. GST or any other taxes levied by Central Govt. or State Government Authority or Local Bodies including their variations as notified by the Concerned Authority from time to time and of all the new taxes and levies that may be imposed. Firm will supply the material on quoted Rates which include F.O.R., Loading, Unloading, stacking at Punjabi University, Patiala and inclusive of all taxes. Nothing Extra shall be paid.
10. The Supplier/ Tenderer/Manufacturer shall comply with the proper by- Laws and legal order of the local body or authority under the jurisdiction of which the supply is executed and pay all fees and charges for which he may be liable. Nothing extra shall be payable by the University on this account.
11. In case of failure of supply of material as per ordered specifications, the University reserve the right to reject the supply order and can forfeit the earnest money deposited by the firm.
12. In case of any dispute, the jurisdiction will be Patiala Local Court (Punjab) only.
13. In case of any clarification regarding tender contact Phone No.

8450  
12/1/26

Devi Singh 12/1/26

INCHARGE,  
MAHARANA PRATAP CHAIR

Incharge  
Maharana Pratap Chair

21/1/26  
HDM

166/MPC  
12/1/2026