

**UGC-Malaviya Mission Teacher Training Centre,
Punjabi University, Patiala**
(Established Under Punjab Act No.35 of 1961)

No. 303 /MMTTC
Dated: 21-X-2025

NOTICE INVITING QUOTATIONS

For Supply and Installation of i3 All-in-One Desktop Computers

Sealed quotations are invited from reputed firms/suppliers for the supply and installation of Two (02) All-in-One Desktop Computers with the following specifications:

Selected Configuration:

- 13th Generation Intel® Core™ i3 Processor
- Windows 11 Home
- Minimum (23.8) diagonal FHD display (Preferred)
- Intel® UHD Graphics
- Minimum 8 GB DDR4/ DDR5 RAM (Preferred)
- Minimum 512 GB SSD Hard Drive Required
- Wireless Keyboard and Mouse Combo
- Microsoft Office Home 2024 – Lifetime Subscription (Included)
- Standard Warranty – Minimum 1 Year (Included)

Eligibility & Mandatory Documents

1. The vendor must be an Authorized Dealer of the brand quoted.
2. A copy of valid GST Registration Certificate and PAN Card must be enclosed with the quotation.

Terms & Conditions

1. Quotations must be submitted in a sealed cover.
2. Quotation must clearly mention all applicable taxes, duties, and other charges.
3. The envelope must be clearly marked:
"Quotation for Supply and Installation of i3 All-in-One Desktop Computers"
4. Quotations must be duly signed and stamped by the authorized signatory of the vendor.
5. Rates should be quoted inclusive of supply, installation, warranty, Microsoft Office Home 2024 (Lifetime), and all applicable taxes.
6. Payment will be made only through account transfer against a proper bill after successful supply and installation.
7. Punjabi University reserves the right to accept or reject any or all quotations, wholly or partly, without assigning any reason. The decision of the Registrar, Punjabi University, Patiala shall be final and binding.
8. The supply and installation must be completed within the stipulated time as communicated in the Purchase Order.

Last Date & Submission

6th November 2025, up to 11:00 AM

Quotations must reach the following address: Director, Malaviya Mission Teacher Training Centre Punjabi University, Patiala – 147002 Punjab, India	Signature of Vendor Name: _____ Firm Name: _____ Date: _____ Stamp of Vendor: _____
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Director, Malaviya Mission Teacher Training Centre
Punjabi University, Patiala